



Unified Development Ordinance Committee

**Meeting Minutes
August 18, 2011
10:00 am**

Members Present: Alan Doolittle, Bill McLane, Jim Strandquist, Marci Berry, Tom Vincenz, Becky Noble, Eddie Walters, Carol Santavicca, Bill McDonald, Dave Stuart

Members Absent: Charlie Nern, Al Seibert

Staff Present: Sandy Wood, Cindy Nelson

Others Present: Landin Holland, Sybil Kesterson, Carol Scott

1. **Call to Order**-Meeting called to order at 10:05 am.
2. **Agenda Comments**-None
3. **Approval of Minutes**-approval of minutes from the June 2, 2011 meeting and the June 16, 2011 meeting: Both sets of minutes were approved. Motion by Becky. Second by Eddie. Motion carried unanimously.
4. **Old Business**-None
5. **New Business**
 - a. Discuss Articles 7 through 10 of the Draft UDO

Discussion opened and the Committee was encouraged to make comments and suggestions on Articles 7 through 10 of the UDO. Comments and suggested changes are listed as follows:

Page 7-10; Section 7.15 Adult and Sexually Oriented Businesses-change the hours of operation to a standard of 9am to 12am.

Page 7-12; Section 7.19 Continuing Care Community-Eddie noted that the current regulation was written to address a particular project. Landin suggested revising Section 7.19 to a more general standard.

Page 7-15; Section 7.21 Electronic Gaming Operations-move the section into the Adult Entertainment Business section, and change the hours of operation to 9am - 12am.

Page 7-17; Section 7.23 Fishing Piers-remove (F) "Bicycle racks may not be located within 1,500 feet in any direction of another fishing pier." Also, remove the text "permit services..." and instead, add it to the list of what is allowed as "Sale of Fishing Permits".

Page 7-17; Section 7.24 Golf Courses-Landin said a request was made to allow for the periodic removal of trees on golf courses. The committee is being asked to make a decision on how to address this issue, as the ordinance reads now, trees cannot be removed. The golf courses are faced with several problems such as trees uprooting cart paths causing safety concerns, the greens need to be kept healthy and the trees provide too much shading, also, some trees become diseased causing other trees to be diseased as well.

Extensive discussion ensued on this matter.

Landin suggested allowing the Planning Board to make any decisions that would permit the removal of a large amount of trees annually or on an as needed basis. That way, town staff would not solely be responsible for a solution. The final consensus of the committee is to propose:

- Regulate how many trees can be removed with staff approval annually i.e. under twenty five trees.
- Any amount larger than twenty five trees will need Planning Board approval.
- Staff can approve how many trees can be removed due to storm damage.

On another note; for Section 7.24 Golf Courses:

- Eliminate the sentence (B) (3) as this is not a valid regulation. Sea Trail currently has two clubhouses on one street.
- Eliminate the sentence (B) (7) as this information is duplicated in the sign ordinance.
- The regulation (B) (8) will be moved to the permitted use table.

Page 7-18; Section 7.25- Miniature Golf Courses

- Sentence (A) change to define the minimum of one acre to include the entire parcel as one acre.
- Sentence (B) move into the parking requirement regulation.
- Sentence (K) change hours of operation to 9am - 12am.

Page 7-19; Section 7.26 (D) News rack-change the maximum news racks allowed from four (4) racks grouped together to six (6) racks grouped together and add that informational news racks will be allowed.

Page 7-20; Section 7.27 Outdoor Display and Storage of Merchandise-remove paragraph (G). Also, combine Sections 7.28 and 7.27 as they both include information related to outdoor displays. It was noted that are two paragraphs labeled section (F), change one to (G).

At this time the meeting concluded. The committee was instructed to be prepared to discuss the rest of Article 7, and Articles 8, 9, and 10 at the September 1 meeting. The next meeting will start at 9:30am.

6. Public Comment-None

7. Adjournment-meeting adjourned at 11:30 am. Bill entertained a motion to adjourn. Motion made by Bill McLane. Second made by Eddie. Motion carried unanimously.

Bill McDonald

Bill McDonald - Committee Chairman

Cindy Nelson

Cindy Nelson - Committee Secretary