

**Town of Sunset Beach
Planning Board Meeting
February 20, 2014**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Noelle Kehrberg, Len Steiner, Bob Tone and Sybil Kesterson

Members absent: None

Staff Present: Susan Parker, Town Administrator; Randy Walters, Building Inspector; and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments. No amendments made.

Consideration of Minutes for Approval (if any)

The Secretary does not have minutes for approval at this time.

UDO Administrator Report – Section 6.06 Zoning District Development Standards MR-2 and MR-3

Randy Walters advised the current set back requirements for accessory structures is not consistent throughout the ordinances for all zones. The Board discussed examples and expressed a desire for the setback requirement for accessory structures to be 5’ for all zones but to limit the accessory structure size. Staff will prepare an amendment for consideration.

Other Reports

Town Council Meeting

No report

Town Council Work Session

Susan Parker advised that NCDOT will not allow a rope fence in the streetscape area and that Staff is considering bushes.

Technical Review Committee

No Report

Other: County Planning Board Round Table

Carol Santavicca, Tom Vincenz, and Sandy Wood attended a Brunswick County Planning Board round table discussion of the County’s UDO. Meetings are being planned on a quarterly basis. Sybil Kesterson volunteered to attend the meetings as Sunset Beach Planning Board representative.

Old Business:

Report on progress of changes to UDO re BOA state law changes and our restructuring of BOA.

No Report

Report on Progress of formalizing UDO recommended changes into UDO format.
No Report

Review of Vision Plan Chapter 4, to begin process of reformatting into Overlay District for eventual approval for recommendation by PB to Town Council to add to UDO.

The Board discussed converting the Vision Plan into an Overlay District for the Sunset Blvd. North corridor to the Intracoastal Waterway. The Board will continue discussion during the March meetings. The Board briefly discussed crosswalks and the roundabout. Staff will provide additional information during the March meetings.

Continue discussion on how new flood regulations affect residents and determine if there are ways we can ease the burden on residents via changes to UDO. (Building Envelop vs. base height measurement; freeboard requirements)

The Board continued the discussion with Staff concerning the flood regulations changes pending. Staff was requested to obtain information from other jurisdictions on how they measure height for a comparison to us. Staff will continue to update the Board on what the legislation is doing and will obtain an opinion from Attorney Isenberg on our height restriction.

New Business:

Noise Regulations

Tabled

Expansion of Pier Head Alignment Requirements

Tabled

Review of CR1 Zoning District

Tabled

Public Comments

None

MEMBER SEIBERT MADE A MOTION TO ADJOURN THE FEBRUARY 20, 2014 MEETING. MEMBER KEHRBERG SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary