

**Town of Sunset Beach
Planning Board Meeting
June 6, 2013**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Member Bob Tone; and Member Sybil Kesterson

Members absent: Member Noelle Kehrberg and Member Len Steiner

Staff Present: Sandy Wood, UDO Administrator, and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

Draft Agenda Amendments

None heard.

Minutes Approval

MEMBER SEIBERT MADE A MOTION TO APPROVE THE MAY 2, 2013 MINUTES AS WRITTEN. VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

UDO Administrator Report

Sandy Wood advised that Staff is reviewing plans for potential retail establishments on a portion of the 5 acre tract beside Bill's Seafood and a tract near the ice machine at Food Lion. Sandy Wood advised that a stop work order was placed on the Kayak business (corner of Shoreline Drive W. & Sunset Blvd. North) due to non-compliance with the zoning regulations.

Council Meeting Report

Chairwoman Santavicca advised that the Council approved requesting NC DOT to reduce the speed limit from 45 mph to 35 mph on the causeway from the bridge to the island.

Continued UDO Amendments Discussion

The Planning Board reviewed the UDO Amendment Draft 2 spreadsheet and discussed the following:

- Page 1, Article 6 Section 6.04 – All districts in which piers or docks are applicable is controlled and regulated by CAMA. The R11 district would be an interior mainland district that would not be regulated by CAMA therefore the Special Use requirement is appropriate. Board reached a consensus to recommend no change to this section.
- Page 2, Article 6 Section 6.06 (H)(B)(2)(g) – Staff continuing to review.
- Page 3, Article 9 Part III – Staff continuing to review with BEMC.
- Page 3, Article 10 Section 10.01 (B) – Board disagreed with adding duplexes as exempt and discovered that the single family residential landscaping requirements (151.097) had been accidentally removed from the UDO. Board reached a consensus to not include duplexes as exempt and the amend Article 10 to include the landscaping regulations for single family residential lots in Ordinance 151.07 of the old code.
- Page 5, Article 6 Section 6.06 – Staff continuing to review.

Continued UDO Amendments Discussion (Cont.)

- Page 6, Overlay District for Vision Plan – Waiting for Council to review the proposed Vision Plan at July 16, 2013 Work Session.
- Page 7, Article 11 – Board determined that Dock Street sign restrictions are included the UDO Appendix B currently; however Staff recommends a clarification sentence be added to Appendix B Section B.38 last sentence to point back to Section B.11 Signs.
- Page 7, Fences – Staff determined that fences are to be put on the property line so not to allow space between abutting property line fences.
- Page 9, Article 6 Section 6.06 – Staff determined that all districts should contain 30% impervious rule. Board reached a consensus to recommend 30% impervious rule be applied to all districts.
- Staff requested consideration for amending Article 12 Section 12.06 (G) (2) second sentence - to add to “Brunswick County” before Stormwater Management Manual. The Board reached a consensus to amend Article 12 as requested.

Staff requested clarification as to why various words throughout the UDO are in bold type. Chairwoman Santavicca advised that words in bold type have a definition in Appendix A. The Board requested a statement to explain the purpose of the bold type words be added to the beginning of the UDO.

Public Comments

Charles Nern 647 Oyster Bay Drive – Advised that the Veteran’s Memorial Committee will be meeting with the Council soon to discuss the proposed location of the memorial in the park.

MEMBER KESTERSON MADE A MOTION TO ADJOURN THE JUNE 6, 2013 MEETING. VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary