

**Town of Sunset Beach  
Planning Board Meeting  
November 20, 2014**

**MINUTES**

**Members Present:** Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Members Noelle Kehrberg, Bob Tone, Len Steiner and Greg Jensen

**Members absent:** Sybil Kesterson

**Staff Present:** Susan Parker, Town/UDO Administrator and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order. Mayor Watts thanked Mr. Mark Zeigler, NC Department of Commerce for facilitating the training session for the Planning Board.

Mr. Zeigler presented information as it pertains to the function, role and responsibility of the Planning Board including the governing statutes.

Town of Sunset Beach  
Planning Board

*Carol Santavicca, Chairwoman*

Submitted by:

*Lisa Anglin, Planning Board Secretary*

*\*The*