

Sunset at Sunset
September 9, 2015

Present: Jerry Bober, Lois McClellan, Karen Dombrowski, Bev Williams, Karen Joseph, Ann Bokelman

1. Discussed invoices and contracts.
2. Map Set Up: Lois & Karen J. will walk the area next week to plan map. Current plan is to put food vendors in one "food court" and a "sweets" area closer to the Kidz Korner.
3. Vendors: We have 113 vendors and are now full. Karen J. will put a "Sold Out" notice on the website. This is the largest number of booths in SAS history and we are officially out of space. Therefore no more applications will be accepted.
4. Volunteers: Lois has organized volunteers for the day, beginning at 8:30 a.m. until 4:30 p.m. Committee members will get together at 4:30 p.m. to count shirts, spikers, etc.
5. Parking volunteers: Marge is working on parking volunteers.
6. Determined price for spikers will be \$3.00.
7. Karen J. will ask FD to bring 6 cases of the water leftover from last year. We will purchase 2 coolers for use at SAS this year and in the future. Jerry is looking into this.
8. There will need to be one committee member in the booth at all times.
9. Photo Contest: Judges are organized for judging entries. Jerry is coordinating this and also display of the photos. Why were there so few entries? Jerry said that individuals at the Camera Club complained about the entry fee and the thumb drives. These changes were made based on recommendations from other photographers. Recommendations for next year: reconsider the fee and have photo downloaded from thumb drive at time of submission and returned immediately.
10. T-Shirts: Lois will pick up. We will sell for \$15 each.
11. Committee responsibilities.
 - a. Marge--Welcome Booth
 - b. Karen D.--trash & recycling, food vendors
 - c. Jean--(Ann will do if Jean is not here) collect Vendor Evaluation Cards, check of Tax ID #.
 - d. Bev--entertainers
 - e. Lois & Karen--booth set up
 - f. Jerry--Photo Contest
12. Signs and checks--Karen J. will take care of.
13. Posters distributed to members to put up around town.
14. Balloons--Marge will get 20.
15. Will discuss the following with Dustin Graham: mowing, water, spray for fire ants, erect banner 2 weeks ahead, hang banner in trees on Friday, contact BEMC re: t-poles.
16. Mike Williams is scheduling council members for the booth.
17. Certificate of Appreciation: Karen will produce the certificates. Ann will distribute the framed certificates the week before SAS.
18. Police will provide overnight security. Vendors may set up on Friday at their own risk.

Next meeting: September 21 at 1:00 p.m. at Town Hall