



## Town of Sunset Beach

### 2016 Meeting Calendar for the Town Council, Planning Board and Board of Adjustment

The Sunset Beach Town Council meets monthly on the 1<sup>st</sup> Monday of each month in the Town Hall Council Chambers. The Meeting begins at 6:00 pm with a Closed Session, followed by a Work Session at 6:45 pm and the Regular Meeting at 7:00 pm. The Town Council holds a monthly Work Session on the 3<sup>rd</sup> Tuesday of each month beginning at 9:00 am in the Town Hall Conference Room. Please note that action may be taken during the Regular Meeting or the monthly Work Session.

The Sunset Beach Planning Board meets on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month beginning at 9:00 am in the Town Hall Council Chambers.

The Sunset Beach Board of Adjustment meets on the 2<sup>nd</sup> Wednesday of each month beginning at 9:00 am in the Town Hall Council Chambers. Proper notice will be advertised as required by NC General Statutes.

Please contact the Planning and Inspections Department to determine application and applicable material submittal date in advance.

All meetings are open to the public. Public Comment periods are held during each scheduled meeting of the Town Council and the Planning Board. The public is encouraged to attend. The agenda for each meeting may be view on the Town Website [www.sunsetbeachnc.gov](http://www.sunsetbeachnc.gov) or obtained by visiting Town Hall. To receive email meeting notifications, please sign up on the website home page.

Month	Town Council		Planning Board		Board of Adjustment
	Monthly Meeting	Work Session	1 <sup>st</sup> Meeting	2 <sup>nd</sup> Meeting	Meeting
January	4 <sup>th</sup>	19 <sup>th</sup>	7 <sup>th</sup>	21 <sup>st</sup>	13 <sup>th</sup>
February	1 <sup>st</sup>	16 <sup>th</sup>	4 <sup>th</sup>	18 <sup>th</sup>	10 <sup>th</sup>
March	7 <sup>th</sup>	15 <sup>th</sup> *	3 <sup>rd</sup>	17 <sup>th</sup>	9 <sup>th</sup>
April	4 <sup>th</sup>	19 <sup>th</sup>	7 <sup>th</sup>	21 <sup>st</sup>	13 <sup>th</sup>
May	2 <sup>nd</sup>	17 <sup>th</sup>	5 <sup>th</sup>	19 <sup>th</sup>	11 <sup>th</sup>
June	6 <sup>th</sup>	21 <sup>st</sup>	2 <sup>nd</sup>	16 <sup>th</sup>	8 <sup>th</sup>
July	June 27 <sup>th</sup> **	19 <sup>th</sup>	7 <sup>th</sup>	21 <sup>st</sup>	13 <sup>th</sup>
August	1 <sup>st</sup>	16 <sup>th</sup>	4 <sup>th</sup>	18 <sup>th</sup>	10 <sup>th</sup>
September	6 <sup>th</sup> ***	20 <sup>th</sup>	1 <sup>st</sup>	15 <sup>th</sup>	14 <sup>th</sup>
October	3 <sup>rd</sup>	18 <sup>th</sup>	6 <sup>th</sup>	20 <sup>th</sup>	12 <sup>th</sup>
November	7 <sup>th</sup>	15 <sup>th</sup>	3 <sup>rd</sup>	17 <sup>th</sup>	9 <sup>th</sup>
December	5 <sup>th</sup>	20 <sup>th</sup>	1 <sup>st</sup>	15 <sup>th</sup>	14 <sup>th</sup>

\* March Work Session will be the Annual Planning Session held at the Sea Trail Convention Center.

\*\* July meeting will be held on June 27<sup>th</sup> due to the July 4<sup>th</sup> holiday.

\*\*\* September Meeting will be held on September 6<sup>th</sup> due to the Labor Day holiday.