



**STAFF REPORT**

**Meeting Date: June 1, 2015**  
**Agenda Item #: 10a**

TO: Mayor and Town Council  
FROM: Susan Parker, Town Administrator  
TITLE: **Award Bid for 308 North Shore West Stormwater Repair**

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**Summary:** Late last summer the Public Works Department investigated a depression in the right-of-way at 308 North Shore West. After excavating the site, it was discovered that the stormwater main that served the outfall had failed. Staff retained East Coast Engineering and Surveying, P.C. to perform an analysis of that stormwater conveyance area in preparation to engineer a repair that would meet current and future needs.

Town Council directed staff to proceed with the repair and obtain all the necessary permit and permissions required to proceed.

**Background:**

- **August 2014** – Staff investigated a depression and determined that the stormwater pipe had failed.
- **October 2014** – East Coast Engineering and Surveying, P.C. completed the stormwater investigation report.
- **October 29, 2014** – East Coast Engineering and Surveying, P.C. presented to the Town Council the analysis and recommended repair.
- **March 18, 2015** – Utility Easement recorded.
- **March 23, 2015** – Awarded CAMA Minor Development Permit.
- **May 12, 2015** – Pre-Bid Conference.
- **May 22, 2015** – Three (3) Bids were received.

**Discussion:** The Town was unable to obtain a temporary construction easement from the property owners residing at 306 North Shore West. Without this easement the cost of the repair increased due to the limited work area.

The repair is planned to begin July 6, 2015 and the majority of the construction will remain on site.

The following bids were received:

Carmichael Construction Company, Inc.	\$162,741.22
Ellixson & Sons, Inc.	\$112,960
J. P. Russ & Son	\$ 98,000

**Fiscal/Policy Implications:** Appropriate \$98,000 from General Fund Balance Reserves for Expenditure for Environmental Protection (Stormwater Drainage 10-4730-390) in the current fiscal year.

Additional we will likely need to plan to roll forward this expenditure into the FY15/16 budget since work will commence after the start of the fiscal year.

**Recommendation:** Move to award bid to J. P. Russ & Son for the sum of \$98,000.