



STAFF REPORT

Meeting Date: December 14, 2015

Agenda Item #: 11e

TO: Mayor and Town Council

FROM: Rawls Howard, Planning & Inspections Department Director;
Lisa H. Anglin, Town Clerk

THRU: Susan Parker, Town Administrator

TITLE: **Board of Adjustment Member Resignation**

Mr. Gene Allen has submitted his resignation from the Board of Adjustment.

Council is requested to accept Mr. Allen's resignation and authorize the Town Clerk to advertise the vacancy.