



STAFF REPORT

Meeting Date: February 16, 2016
Agenda Item #: 12

TO: Mayor and Town Council
FROM: Rawls Howard, Planning and Inspections Department
THRU: Susan Parker, Town Administrator
TITLE: **Inter Local Agreements for Inspections**
ATTACH: Inter Local Agreement- Brunswick County

Summary: As part of ensuring continuity of operations and superior inspection services to the citizens of Sunset Beach, I have been researching existing inter-local agreements for the provision of supplementary, on-call, emergency inspection services. I have been conducting this in an effort to strengthen management of operations and provide specific services in the event of a natural disaster, absence of staff due to unforeseen circumstances, or any event requiring on-call inspection services by a third party.

With recent changes in personnel, it was necessary to review and amend the previously approved agreement to focus on the provision of all levels of service in time of need. These services would only be used in times of emergency or need and at the expressed direction or order from the Town. The structure of the agreement is nearly identical to the previous agreement, just amended to include provision of Level 1 services as required.

Additionally, after further discussion with the County and review from their Legal staff, I negotiated supplement language to be included that would allow the County to provided services if needed for inspections already initiated and started by the Town. I believe this new agreement to be more comprehensive in scope and more flexible in application.

Recommendation: Move to approve the attached inter-local agreement.