

February XX, 2016

Tim R. Johnson  
NC Department of Natural and Cultural Resources  
1615 MSC  
Raleigh, NC 27699

**RE: Sunset Beach Town Park – 2013-753/5585**

Dear Mr. Johnson and Mr. Armstrong:

Thank you for your site visit, review and quick response to our questions related to the Town of Sunset Beach's PARTF Grant Application and Project.

The Town of Sunset Beach plans to address the following outstanding items detailed in your January 12, 2016 email:

- Renovation and relocation of a floating dock/pier.
- Construction of an observation deck
- Construction of a covered seating area/gazebo

We respectfully request an extension of our PARTF Grant completion deadline for two (2) years or until September 30, 2018. This extension will provide us an opportunity to complete the Town Park Restroom this spring and complete the additional planning, engineering, bidding and construction of the outstanding items listed above.

If approved, we will provide you with regular reports on the progress of the Town Park.

It was a pleasure meeting both of you and I look forward to hearing from you soon. You may contact me at 910.579.6297 if you have any questions.

Respectfully,

**TOWN OF SUNSET BEACH**

Susan Parker  
Town Administrator

Attachment – January 12, 2016 email