



STAFF REPORT

Meeting Date: June 27, 2016

Agenda Item #: 8g

TO: Mayor and Town Council
FROM: Bonnie Schwerd, Finance Director
THRU: Susan Parker, Town Administrator
TITLE: Appointment of Deputy Finance Officer

Summary: Lori Frye has been hired as the Accountant and Deputy Finance Officer for the Town of Sunset Beach. In order for her to exercise the required duties of the position, the Town Council needs to formally appoint her as the Deputy Finance Officer.

Discussion:

Ms. Frye comes to Sunset Beach with a number of years of local government Finance experience.

Staff requests that council formally appoint Ms. Frye as the Town's Deputy Finance Officer and that she be added to the list of individuals who are delegated banking and investment authority on behalf of the Town. She should also be granted all powers set forth in the NC General Statutes and Town policies and ordinances for this office, such as signing checks and certifying the pre-audit of expenditures.

Recommendation: I move that we appoint Lori Frye as the Town of Sunset Beach Deputy Finance Officer and grant her the privileges of office as indicated in this packet.