



## STAFF REPORT

Meeting Date: September 6, 2016

Agenda Item #: 9d

TO: Mayor and Town Council  
FROM: Lisa Anglin, Town Clerk  
THRU: Susan Parker, Town Administrator  
TITLE: **Community Meeting Location**

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**Summary:** Council scheduled a Community Meeting for October 8, 2016 at 10:00 a.m. during the June 27, 2016 meeting but didn't name a location.

The number of property owners that may be affected by the proposed Dredging Project is projected to be 350. The Council Chambers and the Conference Room can only accommodate 114. The Presentations would only be viewable in the Chambers.

**Recommendation:** Staff recommends reserving the Sea Trail Plantation Jones/Byrd Clubhouse for the October 8, 2016 Community Meeting.