



STAFF REPORT

Meeting Date: December 1, 2014

Agenda Item #: 9d

TO: Mayor and Town Council
FROM: Susan Parker, Town Administrator
TITLE: **Revision of Public Comment period Rules**

In December 2013 the Council adopted the Town Council Local Rules for Meetings and the following Rules for the Public Comment Periods:

1. Each speaker is limited to 3 minutes. Chair will inform speaker when time is up.
2. Individuals are allowed to speak once per public comment period.
3. Comments are to be directed toward the full Council, not individual members.
4. These periods are not intended to serve as discussions between a speaker and Council.

Mayor Watts has prepared the attached Rules for the Public Comment Periods revision for Council adoption consideration.