Town of Sunset Beach
Board of Adjustment

Meeting Minutes June 8, 2016
9:00 am

Swearing In of New Board of Adjustment Members: The following were sworn in as Board of Adjustment Members by Town Clerk Lisa Anglin: Robert Forrester, Peter Scott, Larry Sweeney, Veronika White.

Members Present:
Chairperson; Robert Forrester, Peter Scott, Lawrence Sweeney, Veronika White

Members Absent: Jim Strandquist

Staff Present: Richard Hathcock GIS Planner; Cindy Nelson, Secretary

Chairperson Robert Forrester called the meeting to order, established that a quorum was present; and the Pledge of Allegiance was recited by all in attendance.

Consideration of Approval of Minutes

Chairperson Forrester noted that the agenda for today's meeting was incorrect. The minutes for the October 18, 2015 had already been approved at a previous meeting and that the only minutes available for approval today were from the February 10, 2016 meeting.

Consideration of Approval of Minutes from the February 10, 2016: Some corrections were needed. CHAIRPERSON FORRESTER ASKED FOR A MOTION TO APPROVE THE MINUTES. MOTION MOVED BY PETER SCOTT AND A SECOND MADE BY LARRY SWEENEY. MOTION WAS CARRIED UNANIMOULSY.

Swearing in of Staff: No need for swearing in with nothing before the Board.

Continuances or Withdrawal's: None

Old Business: Consideration of Approval of Minutes from November 18, 2015. Chairperson Forrester proposed that these minutes be on the agenda for approval at the next scheduled meeting which is July 13th.

New Business: None

Administrative Items:

A. Director and Staff Comments

Richard Hathcock said the Town Clerk Lisa Anglin made a suggestion to title agenda's as DRAFTS. So, when there are agenda corrections or additions are needed the Board will have the authority to make changes as needed.

Richard told the Board he checked with the Town Clerk and The Cape Fear Council of Governments to see if any other jurisdictions used a "Chairman's Welcome Statement". Both said not to their knowledge and that this practice was not needed. The Board was in agreement to no longer use the Welcome Statement.

AT THIS TIME CHAIRPERSON FORRESTER ENTERTAINED A MOTION TO OPEN THE MEETING FOR PUBLIC COMMENT, EVEN THOUGH IT IS NOT LISTED AS AN AGENDA ITEM. MOTION MOVED BY PETER SCOTT. SECOND MADE BY LARRY SWEENEY. MOTION CARRIED UNANIMOUSLY.

THE BOARD ASKED THAT A PUBLIC COMMENT SECTION BE ADDED TO FUTURE AGENDAS. WITH NO PUBLIC COMMENT MADE; CHAIRPERSON FORRESTER ENTERTAINED A MOTION TO CLOSE THE PUBLIC PORTION OF THE MEETING. MOTION MOVED BY PETER SCOTT. SECOND MADE BY LARRY SWEENEY. MOTION WAS CARRIED UNANIMOULSY.

B. Board Member Comments and Request for Future Agenda Items-None

Adjournment- 9:10 am. CHAIRPERSON FORRESTER ENTERTAINED A MOTIONED TO ADJOURN. MOTION CARRIED BY PETER SCOTT. SECOND WAS MADE BY LARRY SWEENEY. MOTION CARRIED UNANIMOUSLY.

TOWN OF SUNSET BEACH
OFFICIAL SEAL
NC

Town of Sunset Beach
Board of Adjustment

Chairperson Robert Forrester

Submitted by:

Cindy Nelson

Cindy Nelson Board of Adjustment Secretary

***Minutes from February 10, 2016 meeting were approved at the June 8, 2016 meeting.