

**Town of Sunset Beach
Special Called Council Meeting
February 13, 2012
9:00 am**

MINUTES

Council Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Mike Williams, Councilwoman Karen Joseph, Councilwoman Carol Scott and Councilman Wilson Sherrill.

Members Absent: None

Staff Present: Gary Parker, Town Administrator; Joe Smith, Detective; Kevin Dempsey, Assistant Fire Chief; Chris Barbee, Fire Chief; Sandy Wood, Chief Building Inspector; Donna Rogers, Finance Director; Dustin Graham, Public Works Director; and Lisa Anglin, Town Clerk.

Mayor Cerrato called the meeting to order.

Planning Board ETJ Member Resolution

Councilwoman Scott requested Council to add to the agenda the adoption of the Planning Board ETJ Member Resolution requesting the Brunswick County Commissioners to appoint Sybil Kesterson; the Council agreed.

COUNCILWOMAN SCOTT MADE A MOTION TO ADOPT THE PLANNING BOARD ETJ MEMBER RESOLUTION REQUESTING THE BRUNSWICK COUNTY COMMISSIONERS TO APPOINT SYBIL KESTERSON TO THE SUNSET BEACH PLANNING BOARD AS AN ETJ MEMBER. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Salary Adjustments for Certifications

The Council reviewed Article III Section 18 of the Personnel Policy titled Salary Adjustments for Certifications. The Council reviewed the Fire Department list of 11 employees who have received 16 certifications over the past three (3) years but have not received the 2.5% salary adjustment. The Council discussed the wording of Section 18 and the types of certifications that meet the Council definition of “substantial nature”. Some felt that the certifications received did not meet the “substantial nature” definitions; others felt that as the policy is currently written the employees were entitled to the adjustment. The Council reached a consensus that Section 18 is unclear and needs to be re-written.

MAYOR PRO-TEM DEVITA MADE A MOTION TO SATISFY THE FINANCIAL OBLIGATION BY GIVING THE 2.5% SALARY ADJUSTMENT FOR EACH OF THE SIXTEEN (16) CERTIFICATION TO THE ELEVEN (11) LISTED FIRE DEPARTMENT EMPLOYEES. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE. MAYOR PRO-TEM DEVITA, COUNCILMAN WILLIAMS, COUNCILMAN SHERRILL AND COUNCILWOMAN JOSEPH VOTED YES. COUNCILWOMAN SCOTT VOTED NO. THE MOTION CARRIED BY MAJORITY VOTE.

Salary Adjustments for Certifications (Cont.)

COUNCILWOMAN SCOTT MADE A MOTION TO SUSPEND ARTICLE III SECTION 18 SALARY ADJUSTMENTS FOR CERTIFICATIONS UNTIL SECTION 18 COULD BE REWRITTEN. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council took a ten (10) minute recess.

Performance Based Merit Pay System

The Council reviewed the draft performance based merit pay system prepared by Mayor Cerrato. The Council discussed Article III Section 7 of the Personnel Policy titled Merit System. The Council discussed the current performance evaluation forms used by Gary Parker and the Department Heads.

The Council reached a consensus to review the current policy including the performance evaluation forms, and to meet with the Department Heads to evaluate and improve the current system.

COUNCILMAN SHERRILL MADE A MOTION TO ADJOURN THE FEBRUARY 13, 2012 SPECIAL MEETING. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk