



## **Unified Development Ordinance Committee**

**Meeting Minutes  
June 2, 2011  
10:00 am**

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**Members Present:** Eddie Walters, Al Seibert, Marci Berry, Becky Noble, Jim Strandquist, Alan Doolittle, Tom Vincenz, Charlie Nern, Bill McDonald, Carol Santavicca, Bill Mclane

**Members Absent:** None

**Staff Present:** Cindy Nelson, Sandy Wood

**Others Present:** Landin Holland, Leon August, Sybil Kesterson, Carol Scott, Karen Joseph

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1. **Call to Order**-Meeting called to order at 10:00 am.
2. **Agenda Comments**-None
3. **Approval of Minutes**-Minutes approved with corrections. Bill entertained a motion to approve as amended and mailed. Motion made by Al. Second by Becky. Motion carried unanimously.
4. **Old Business**-None
5. **New Business**
  - a. Dissemination of the Draft Unified Development Ordinance (UDO).

Landin handed out an overview of the UDO changes. He stated that the draft contains some standards that have changed, been revised, or are new altogether. There were processes added and the standards for landscaping, permitted uses and property setbacks, did not change, however, all the standards have been carried over to the new format. Landin read through the handout and explained the purpose of each Article.

The following information is the key points that were explained in detail:

Articles 1 through 4, have listed in their heading; “New”, “Existing”, or “Revised”.

“New” means it is new information entirely, “Existing” is information that has been directly pulled from the old ordinance, and “Revised” means the ordinance has been reworked to define and clarify the text.

Article 5-Development Review Process is an all new ordinance and it defines the process of how to submit site plans and other various projects for review and what is required on site plans for the different types of development.

Other key points to note for the Draft UDO:

- There is a table of contents for each article.
- Definitions that are found through the text will be italicized.
- Narrative for design standards has been supplemented with graphics; some examples of the areas with added graphics are landscaping, and parking standards.
- A Table of Permitted Uses has been added for each zoning district and Landin demonstrated how to use the table.

Future meeting dates were set for June 16, July 7, and July 21; meetings will be held at 10:00 am.

## **6. Public Comment**

- 7. Adjournment-meeting adjourned at 11:00 am. Bill entertained a motion to adjourn. Motion made by Becky. Second by Eddie. Motion carried unanimously.**

*William R. McDonald*  
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*Bill McDonald - Committee Chairman*

*Cindy Nelson*  
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*Cindy Nelson - Committee Secretary*

