



# The Town of Sunset Beach

700 Sunset Boulevard North ♦ Sunset Beach ♦ NC ♦ 28468  
Phone: (910) 579-0075 or (910) 579-0068 • Fax: (910) 579-1840

## Tent Permit Application

Permit Number: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Event Address: \_\_\_\_\_

Zoning: ( ) Residential ( ) Commercial

Applicant Name: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Date (s) of Event: \_\_\_\_\_ Number of Attendees Expected: \_\_\_\_\_

### Company Installing Tent(s) and Related Equipment:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_

The following items must be provided and be made part of the application:

1. Certification of flame retardant for fabric of tent.
2. Sketch of property and where tent(s) will be located.
3. Sketch of where tables, chairs, DJ, etc. will be located under tent(s).
4. Proposed number and locations of fire extinguishers.

Sunset Beach Fire Marshall or a designee will make an on-site inspection prior to each scheduled event. Permit fee is \$100.00 per event.

**I, (WE) agree to conform to all Federal, State, and Local codes and ordinances.**

**I hereby affirm that I am the property owner, or authorized agent representing the property owner for the specific property for which this permit application is being made.**

Date: \_\_\_\_\_

Printed Name of Property Owner/Agent: \_\_\_\_\_

Signature of Property Owner/Agent: \_\_\_\_\_