

**Town of Sunset Beach
Monthly Council Work Session
April 15, 2014
9:00 am**

MINUTES

Members Present: Mayor Ron Watts, Mayor Pro-Tem Lou DeVita, Councilman Terry Johnson, Councilwoman Carol Scott, Councilman Wilson Sherrill and Councilman Mike Williams

Members absent: None

Attorney & Staff Present: Sandy Wood, Building Inspections Department Director; Randy Walters, Building Inspector, Dustin Graham, Public Works Director; Donna Rogers, Finance Director; Cindi Stephenson, Deputy Finance Director; and Lisa Anglin, Town Clerk.

Re-Schedule Budget Work Session Dates

Due to several scheduling issues with the dates chosen during the April 7, 2014 Regular Meeting, the Council chose the following dates for the Budget Work Sessions:

- May 7, 2014 8:30 am – 11:30 am
- May 21, 2014 8:30 am – 11:30 am
- May 28, 2014 9:00 am – Wrap-up meeting

The Council reached a consensus to cancel the scheduled May 20, 2014 Work Session.

Planning Board – UDO Amendments Discussion

The Council and the Planning Board discussed the proposed UDO amendment recommendations. The Council expressed that Ordinance 10.05 Individual Single Family Residential Landscape of Lots less than one acre was too strict and requested the Planning Board to reevaluate.

COUNCILWOMAN SCOTT MADE A MOTION TO ACCEPT THE PLANNING BOARD UDO AMENDMENT RECOMMENDATIONS WITH THE EXCEPTION OF ORDINANCE 10.05 INDIVIDUAL SINGLE FAMILY RESIDENTIAL LANDSCAPE OF LOTS LESS THAN ONE ACRE AND THE DEFINITION FOR TRANSIENT WHICH ARE BEING RETURNED TO THE PLANNING BOARD FOR FURTHER REVIEW. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Extension of Curb, Gutter and Sidewalk South of Roundabout Project

Susan Parker advised the Council that Staff requested NCDOT to consider extending the curb, gutter and sidewalk on the eastside of Sunset Blvd. North past Mary's Creek toward the lot line of the Town Park in order for the Town to connect with a future sidewalk. Staff met with NCDOT Engineers onsite and NCDOT agreed to the extension with the following conditions:

- NCDOT will require the Town to fully fund this work estimated to cost \$6,000,
- The Town will be required to purchase and install a 48" ADA guardrail/handrail the length of the sidewalk abutting Mary's Creek at an estimated cost of \$2,000.

Extension of Curb, Gutter and Sidewalk South of Roundabout Project (Cont.)

Staff is proposing to fund this project from the existing Bike Path and Pedestrian Fund which has a balance of \$191,701.

MAYOR-PRO-TEM DEVITA MADE A MOTION TO APPROVE A SUPPLEMENTAL TO THE ORIGINAL REIMBURSEMENT AGREEMENT AND DEDICATE FUNDING FROM THE BIKE PATH AND PEDESTRAIN FUND FOR AN AMOUNT NOT TO EXCEED \$9,000 FOR THE EXTENSION OF CURB, GUTTER AND SIDEWALK AS PROPOSED BY NCDOT. COUNCILWOMAN SCOTT SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

50th Anniversary Flags/Banners

The Council discussed donating a 50th Anniversary Flag or Banner to Sunset Beach non-profit agencies such as the Old Bridge Preservation Society, Ingram Planetarium, Summer Concert Series, etc. upon their request with the understanding that it must be returned to Town Hall when no longer needed. Staff will administer the process.

COUNCILMAN SHERRILL MADE A MOTION TO AUTHORIZE THE DONATION OF THE 50TH ANNIVERSARY FLAGS AND BANNERS TO SUNSET BEACH NON-PROFIT AGENCIES UPON THEIR REQUEST AND FOR STAFF TO ADMINISTER THE PROCESS. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Staff Updates

Park – Sandy Wood advised that the Contactor is working.

Median Shortening – Sandy Wood advised that NCDOT has approved shortening the median at Shoreline Drive West and Sunset Blvd. North but this will be a fall project.

Memorial Day Ceremony – Chief Massey and the Veterans Memorial Committee are working on the ceremony.

Public Comments

Richard Hilderman 407 37th Street – Questioned parking on the sodded area of the Streetscape Project. Staff advised that no parking signs have been ordered.

John Corbett 423 Sailfish Drive – Offered alternative ideas for the parking issues such as stickers.

The Work Session was recessed until 11:30 am when the Ocean Isle Beach Mayor and Commissioners will join the Council for lunch and a roundtable discussion.

The Work Session reconvened at 11:30 am with the following members attending:

Sunset Beach Governing Body

Mayor Ron Watts
Mayor Pro-Tem Lou DeVita
Councilman Wilson Sherrill
Councilman Mike Williams
Councilwoman Carol Scott

Ocean Isle Beach Governing Body

Mayor Debbie Smith
Mayor Pro-Tem Dean Walters
Commissioner D. B. Gantham
Commissioner Wayne Rowell
Commissioner Betty Williamson

Staff present: Sunset Beach Town Administrator Susan Parker, Ocean Isle Beach Town Administrator Daisy Ivey and Sunset Beach Town Clerk Lisa Anglin.

Sunset Beach Councilman Terry Johnson and Ocean Isle Beach Commissioner Bob Williams were unable to attend.

The group had lunch and discussed the following topics:

- Terminal Groin Project
- Park and Park Property
- Canal Dredging and Maintenance Fee Supported District and Assessments
- Tax Rate and Collection programs
- Streetscape, Beautification and Landscape contracting
- Roundabout
- Tubbs Inlet
- Public, Education and Government Channel
- Bike & Pedestrian Plans
- Island Parking
- Tents & Cabana's
- Bathrooms
- Joint effort to promote Bike Ride Events in spring
- Bird watch area
- Proposed Sales Tax Rate Increase
- Fire Fees/Fire District
- Working together to promote area on regional, county, and state level
- Solar Trash/Recycle Cans
- Recycling
- Building Height Measurement Methods
- Budgets
- Summer Season
- Sharing Resources

The group reached a consensus to continue an open line of communication between the Mayors, Council and Commissioners and Staff. Ms. Parker and Mrs. Ivey will meet and discuss the concept of sharing resources to reduce the cost to both Towns, such as IT personnel or training for fire and law enforcement personnel.

COUNCILMAN SHERRILL MADE A MOTION TO ADJOURN THE APRIL 15, 2014 WORK SESSION. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR WATTS CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

TOWN OF SUNSET BEACH

Ron Watts, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The April 15, 2014 Work Session minutes were approved by Council during the May 5, 2014 Council Meeting.