

**Town of Sunset Beach
Monthly Council Work Session
October 15, 2013
9:00 am**

MINUTES

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Wilson Sherrill, Councilwoman Karen Joseph, Councilman Mike Williams, and Councilwoman Carol Scott.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Sandy Wood, Building Inspections Department Director; Dustin Graham, Public Works Director; Kevin Dempsey, Fire Chief; Richard Childres, Assistant Fire Chief; Thomas Bertolino, Beach Patrol Supervisor; John Guy, Beach Patrol employee; and Lisa Anglin, Town Clerk.

Mayor Cerrato called the Work Session to order. Mayor Cerrato stated “Does any member of the Council have a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda, and if so, please state so at this time?” No one spoke.

The following items were added to the agenda:

- Flu Shot Program
- Tree Removal Discussion
- ABC Board Chairman Appointment

Public Comments

None

Beach Topics Discussion

Sight Triangle Visibility

The Council discussed sight triangle visibility, requested the Planning Board to review the UDO measurements and to consider designating different sight triangle visibility measurements for specific intersections as determined by the Building Inspections and the Public Works Directors.

Access Ways, maintenance, repair and upgrades

The Council requested an evaluation of the 33 walkways to establish a maintenance schedule, repair schedule and a determination of which walkways could be converted to handicapped accessible. The Council requested an evaluation of the area where each walkway meets Main Street to establish a schedule for maintenance, repairs and which could be converted to handicapped accessible. The Council requested that the recorded easement measurement for each walkway be determined and included on the evaluation. The Council requested a determination as to if handicapped parking could be established at the present and future handicapped accessible walkways. The Council discussed crosswalks at each walkway and instructed Staff to make that request of NCDOT.

Beach Topics Discussion (Cont.)

Beach Maintenance & Sanitation

Dustin Graham stated that no complaints were received about the restrooms and advised that only a few plumbing issues occurred.

Sign Pollution & Effectiveness/ New signage for Beach & Access Roadways

The Council discussed the signs needed at each walkway and reviewed a proposal for a beach sign which is 6' - 6" tall, 30" wide and cost approximately \$273, excluding installation and materials. The total sign cost for the 33 walkways is approximately \$9,000. The sign is large enough to contain all pertinent information and is made of material that is resistant to the elements. The Council discussed the inability to make changes to the signs once erected and agreed to look at other possibilities. The Council requested Staff to research actual cost and other possibilities and report back to Council.

ROW uses by property owners

The Council agreed to discuss this topic during the November 14, 2013 Work Session.

Evaluate the Duties, Responsibilities and Role of Beach Patrol

The Council discussed the duties, responsibilities and role of the Beach Patrol and the manner in which beach goers are addressed when a violation, such as glass on the beach, is observed.

Training & Authority of Personnel

The Council discussed CPR training for the Beach Patrol and Town Staff. The Council requested Staff to determine the cost associated with having the Beach Patrol and Town Staff certified in CRP.

Citation Fines

Dustin Graham informed Council that 55 citations were written by Beach Patrol with 23 paid, 10 voided and 22 unpaid. The Council requested Staff to evaluate the citation fine amounts and determine if the fines should be increased.

Emergency Access Roads/Walkways/Pylon Placements

The Council discussed the issues related to emergency access for the beach such as vehicles blocking the access road, beach goers not adhering to the marked emergency access areas and the maneuverability of the vehicles presently used to access the strand. Chief Dempsey advised that the Beach Patrol cellular phones do not work well on the strand and suggested letting the Beach Patrol use radios that the fire department currently has so they could stay in constant contact with each other. The Council agreed. Chief Dempsey will research smaller emergency vehicles, such as an ATV with rescue options and a rescue jet ski, and report back to Council.

Education of Island Realtors Re.: Ordinances

The Council discussed methods to disseminate information to property owners, visitors, rental companies and residents concerning ordinance amendments, new ordinances and laws affecting the beach strand or island, welcome packets distributed at Town Hall or by rental agencies, meeting with area property rental and sales companies and offering refrigerator magnets. Staff will research and update Council.

Consideration of Approval of the Resolution Supporting the Per Capita Method for Distribution of Sales and Use Tax

The Council reviewed and discussed the proposed Resolution Supporting the Per Capita Method for Distribution of Sales and Use Tax.

COUNCILWOMAN JOSEPH MADE A MOTION TO APPROVE THE RESOLUTION SUPPORTING THE PER CAPITA METHOD FOR DISTRIBUTION OF SALES AND USE TAX AND FOR THE RESOLUTION TO BE SENT TO THE BRUNSWICK COUNTY SALES TAX DISTRIBUTION COMMITTEE MEMBERS AND THE BRUNSWICK COUNTY COMMISSIONERS. COUNCILWOMAN SCOTT SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Consideration of Amendment to Ordinance 93.01 Premises to be Kept Clean; Notice of Violation Section (A)

The Council reviewed the proposed amendments to Ordinance 93.01 Premises to be Kept Clean; Notice of Violation Section (A) and discussed whether this ordinance could be enforced in the ETJ or not. Council requested Attorney Isenberg to evaluate and analysis these type of ordinances and make a recommendation to the Council of how to proceed.

Flu Shot Clinic Discussion

Mayor Cerrato encouraged the Council to reconsider the Administration's decision not to hold a Flu Shot Clinic at Town Hall this year. Council agreed with the reasons given by the Administration citing the workload of Staff and the convenience and availability of receiving a flu shot from the pharmacies within town limits.

Tree Removal Discussion

Mayor Cerrato questioned if the Council knew that the trees were going to be removed from the Park a few days after the Council meeting, to which the Council replied yes. Gary Parker reminded the Council that two (2) arborists and the Brunswick County Agricultural Office recommended the removal of the 15 trees. The Council advised that the removal of the trees had been discussed at numerous Council meetings.

ABC Board Chairman Appointment

COUNCILWOMAN SCOTT MADE A MOTION TO APPOINT BOB BOBINSKI AS THE ABC BOARD CHAIRMAN. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Public Comments

Richard Hilderman 407 37th Street – Agreed that the tree removal had been discussed at numerous Council meetings and encouraged Council to research more methods to communication with the public.

Public Comments (Cont.)

Charles Nern 647 Oyster Bay Drive – Requested a status update from Mayor Cerrato concerning the State investigation of the Sunset at Sunset financial records that the Mayor initiated several years ago.

COUNCILWOMAN JOSEPH MADE A MOTION TO ADJOURN THE OCTOBER 15, 2013 WORK SESSION. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

TOWN OF SUNSET BEACH

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The October 15, 2013 Work Session minutes were approved by Council during the November 4, 2013 Regular meeting.