

Sunset at Sunset
February 11, 2010

Present: Karen J., Marci, Jean, Ann, Bev, Karen D.

Called to order by Marci Berry.

1. Current balance \$10,750.
2. Need to pick up calendars. Also will give calendars to realtors and groups with public contact.
3. Karen D. and Marci will meet with David Stuart to make sure we can use the site.
4. To accomplish the events being considered, more people are needed on the committee, especially from Sea Trail, Cape Side, and Wyndfall.
5. For the races, it seems prudent to have the 5K on the island and the bike ride on the mainland.
6. Forms from last year will need to be revised. Marci has copies to review.
7. Sponsorship: Consider changing amounts and also have sponsors for bike ride, 5K, etc. All members of steering committee will help with sponsors and Ann will coordinate.
8. Distribution of tables and chairs will be handled differently.
9. Exhibitors and non-profits will be given a deadline for applying. Exhibitors who do not meet the deadline will pay a late fee, and assigned a space on a space available basis. The letter sent to exhibitors will remind them to get their applications in early since the event was sold out last year. Non-profits will also be advised that space is limited and applications must be received by the deadline.
10. A request from Anchor Baptist Church was received for non-profit exhibit space. The committee discussed the need for additional information about what they want to sell or exhibit. Concerns were raised about the appropriateness of having a church exhibiting for the purpose of recruiting members, etc. Jean will call the applicant to get more details.
11. Electricity will be offered on a limited basis, for a fee, to applicants.
12. Karen D. discussed ideas for the Gala. One possible location is the fire hall. Karen would like to get local restaurants to do food stations. There is also a possibility to have the launch of the new book by Jack deGroot and Miller Pope. Other possible locations include the tent next to the Sunset Inn. We will also want entertainment.
13. Bev received a call from a representative of MADD requesting that we not serve alcohol. This request is being made of all events scheduled in this area. Suggestions from the committee included limiting the hours alcohol is sold, offering them a space at the event, printing on posters and tickets a statement like "Please drink responsibly".
14. Karen will draft a press release re: applications for vendors & exhibitors. She will also change forms on the website.
15. Next meeting: March 4, 1:00pm Town Hall.