

**Town of Sunset Beach
Monthly Council
Work Session and Regular Meeting
February 6, 2012**

MINUTES

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Mike Williams, Councilwoman Karen Joseph, Councilwoman Carol Scott, and Councilman Wilson Sherrill.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Mike Isenberg, Town Attorney; Chris Barbee, Fire Chief; Kevin Dempsey, Assistant Fire Chief; Lisa Massey, Police Chief; Sandy Wood, Building Inspector; Donna Rogers, Finance Director and Lisa Anglin, Town Clerk.

**Work Session
6:45 pm**

Mayor Cerrato called the Work Session to order, called for agenda amendments and general discussions by the Council.

Agenda Amendments

Councilwoman Joseph requested Council to add an Earth Hour discussion under New Business; the Council agreed. The Council reached a consensus to move the Beach Patrol discussion from the Retreat Agenda to the March 5th Regular Meeting agenda. The Council reached a consensus to place the UDO discussion with the Planning Board on the March 20th Work Session agenda.

Council Discussion

Mayor Cerrato and the Council discussed the type of minutes being provided and the safekeeping procedures in place.

**Monthly Meeting
7:00 pm**

Call to Order & Pledge of Allegiance

Mayor Cerrato called the Monthly Meeting to order and the Pledge of Allegiance was recited.

Public Comments

Charles Nern 647 Oyster Bay Drive – Advised Council that Novant is a for-profit hospital.

Steven Blair 201 Shoreline Drive – Objected to the Sewer system dedication.

Charles Kszywanos 358 Sea Trail Drive – Spoke in support of the Park.

Richard Marchell 181 Rice Mill Circle – Encouraged the Council to obtain public input about the Park.

Robert Donnelly 213 Planters Ridge Drive – Spoke in opposition to the park purchase price and encouraged the Council to obtain public input concerning the park.

Clint Dunlop 950 Oyster Point Drive – Spoke in support of the park.

Charles Helmboldt 615 Oyster Bay Drive – Spoke in support of the park.

Gene Method 112 Discovery Lake Drive – Spoke in opposition of the park.

Ann Bokelman 404 3rd Street – Requested the Council prepare a statement concerning the park to clear up the rumors circulating and the misconceptions of the park development cost.

Consent Agenda Approval

COUNCILWOMAN SCOTT MADE A MOTION TO AMEND THE DISPOSITION OF DIRECTIVES SECTION ITEM (r) OF THE CONSENT AGENDA TO READ SEWER SYSTEM OPEN HOUSE AND FS#2 DEDICATION BEING PLANNED AND TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS AS AMENDED:

1. January 9, 2012 Regular Meeting Minutes
2. January 24, 2012 Work Session Minutes
3. Departmental Reports:
 - a) Police
 - b) Public Works
 - c) Building Inspections
 - d) Fire
4. Disposition of Directives
 - a) Roll Cart Warning Citations mailed–11/04/11, 11/09/11, 11/18/11, 11/22/11, 12/18/11, 01/06/12, 01/12/12, 01/18/12
 - b) Preliminary Assessment Notice appeared in Brunswick Beacon – 11/16/11
 - c) Preliminary Assessment Notice and Resolution mailed to affected property owners – 11/16/11
 - d) Preliminary Assessment Resolution Public Hearing held – 12/05/11
 - e) BEMC informed to begin underground project – 12/9/11
 - f) Directive Concerning No Parking in front of Mailboxes sent to Planning Board – 11/16/11
 - g) Planning Board verbally returns No Parking in front of Mailboxes to Council – 01/09/12
 - h) Dustin Graham, Gary Parker and Tim Cates meet concerning Bridge Landscaping – 11/17/11
 - i) 3rd Street Walkway Completed 12/07/11, Maps delivered to Tim Cates 01/11/12
 - j) Crossover Walkway repairs began – 11/16/11 – 1302 Completed 12/21/11; 6th St Completed 01/20/12
 - k) Fireman’s Relief Fund Board Position advertised in Beacon – 12/06/11
 - l) Allen Rundall appointed to Fireman’s Relief Fund Board & notified by mail – 01/10/12
 - m) BC Mutual Aid Agreement signed and mailed to Brunswick County – 12/07/11
 - n) BC Mutual Aid Agreement amended, signed and mailed to Brunswick County – 01/17/12
 - o) Calabash Mutual Aid Agreement signed and mailed to Calabash – 01/17/12; Received from Calabash – 01/25/12
 - p) Park RFQ amended and advertised – 12/09/11
 - q) Gazebo Bathrooms ordered – 01/25/12
 - r) Sewer System Open House and FS#2 Dedication being planned –
 - s) CRC Nomination paperwork mailed – 01/13/12
 - t) CF COG notified of Liaison appointment – 01/10/12
 - u) Ordinance 50.03 prepared for Municode – 01/24/12
 - v) Roll Cart Citation & Fine Program suspended – 01/24/12
 - w) Planning Board ETJ Member Position Advertised in Brunswick Beacon – 01/25/12 and Interview setup for 6:15 pm on 02/06/12

COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Departmental Updates

Police Department

Chief Massey informed the Council and public that the Police Department is participating in the Governor's Highway Safety Program which rewards points to the department for executing road blocks and participating in campaigns such as click it-or-ticket, booze-it and loose-it, child safety seats checks, etc. These points are then used to purchase equipment for the department saving the Town thousands of dollars. Concerning the recent rash of island home break-ins, Chief Massey advised that the suspects have been identified and warrants have been issued. Chief Massey stated that officers had been stopping all unrecognized vehicles entering and exiting the island in an attempt to stop the break-ins.

Old Business

Road Re-Surfacing Schedule Review

The Council reviewed the Road Re-Surfacing Schedule, discussed the various projects that have caused damage to the roads and the timeline for repairs. The Council reached a consensus to request Dustin Graham, Public Works Director, to review all the road conditions and to list them either on a punch list for the County to repair or for placement on the Town's priority list. The Council also reached a consensus to add this item to the Retreat Agenda.

Main Street

The Council reached a consensus to instruct Staff to send a letter to NC DOT requesting that Main Street be re-surfaced.

Park RFQ Review and Selection

The Council reviewed and discussed the eight (8) Park RFQ's received. The Council stressed the importance of gathering public input and for this to be included in the RFP.

COUNCILWOMAN SCOTT MADE A MOTION TO REQUEST RFP'S FROM MCGILL ASSOCIATES, WITHERS & RAVENEL AND COASTAL LAND DESIGN. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Solar Trash Compactors Discussion

The Council reviewed and discussed the cost spreadsheets, statistical data gathered from the trial unit at the gazebo and information concerning the purchase of the units (garbage and recycling) at \$9,000 for the pair. At present there are 150 open barrels (various sizes) throughout the Town in public areas for garbage disposal. The proposed units compact by solar power and can alert (by email) the public works department when service is needed; the units are sealed eliminating trash being blown out. Grant money is available. Mayor Pro-Tem DeVita is researching the grant guidelines and will be providing additional information to the Council.

Consideration of a Motion to Rescind Roll Cart Citation & Fine Program

The Council advised that the Town will be hiring additional personnel to roll back carts the day after collection; the Council instructed that the carts are to be rolled back regardless if they are full or empty. The Council will implement an education program. Councilwoman Scott advised those in attendance that the Council voted to amend the roll out and back time to 2:00 pm instead of 6:00 pm.

New Business

Consideration of Appointment for the Planning Board ETJ Member Position

COUNCILMAN SHERRILL MADE A MOTION TO APPOINT SYBIL KESTERSON TO THE PLANNING BOARD AS THE REGULAR ETJ MEMBER. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Fire Chief Retirement & Recruitment Discussion

Mayor Cerrato announced that Fire Chief Chris Barbee is retiring as of March 31, 2012.

MAYOR PRO-TEM DEVITA MADE A MOTION TO ADVERTISE THE FIRE CHIEF POSITION IMMEDIATELY AND TO ENTER INTO A CONTRACT WITH CHIEF BARBEE ON AN AS NEEDED BASIS AT AN HOURLY RATE. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The 1st Annual Hospital Ball Sponsorship Discussion

The Council reached a consensus not to be a sponsor for the Hospital Ball.

Island Parking Discussion - Findings Report Concerning Sign Placement

Councilwoman Scott requested Council to consider implementing island-wide parallel parking only unless otherwise designed for safety reasons. Attorney Isenberg advised that signs placed at the island entrance and in both directions of Main Street and North Shore Drive should be sufficient for enforcement.

COUNCILWOMAN SCOTT MADE A MOTION TO IMPLEMENT ISLAND-WIDE PARALLEL PARKING ONLY UNLESS OTHERWISE DESIGNATED UNTIL THE PARKING ENGINEER RFQ PROCESS AND STUDY COULD BE COMPLETED AND TO INSTRUCT STAFF TO ERECT SIGNS AT THE ISLAND ENTRANCE AND IN BOTH DIRECTIONS OF NORTH SHORE DRIVE AND MAIN STREET. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Earth Hour

The Council discussed participating with the international efforts to promote conserving energy.

COUNCILWOMAN JOSEPH MADE A MOTION TO ADOPT THE PROCLAMATION PROCLAIMING MARCH 31, 2012 FROM 8:30 PM – 9:30 PM AS EARTH HOUR AND FOR ALL NON-ESSENTIAL LIGHTING TO BE EXTINGUISHED FOR THAT HOUR. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Public Comments

William Ehling 610 Triangle Trail – Requested the Mayor look, listen and learn, and for the Council to have perseverance and patience.

Karen Dombrowski 719 Fairway Drive – Informed the Council that Bird Island made Yahoo!'s list of the world's most unusual beaches and thanked the Bird Island Preservation Society for their efforts to save Bird Island.

Bob Tone 9030 Sea Lane – Spoke in favor of the Code Enforcement Officers used to patrol the beach.

Public Comments (Cont.)

Charles Nern 647 Oyster Bay Drive – Informed the Council of the dangerous entrance to the Colony at Oyster Bay due to the sewer project; asked if the petition opposing the park was presented to the Town.
Robert Donnelly 213 Planters Ridge Drive – Spoke in favor of the Code Enforcement Officers and encouraged Council to continue researching recycling options.

Steven Blair 201 Shoreline Drive – Spoke about beach parking and the sewer project; requested Council to petition the County to waive the \$5 per month maintenance fee for the grinder pump.

Joe Santavicca 9109 Forest Drive – Spoke in favor of the Code Enforcement Officers; informed the Council about an unsightly lot on Heritage Avenue.

Adjournment

COUNCILWOMAN JOSEPH MADE A MOTION TO ADJOURN THE FEBRUARY 6, 2012 COUNCIL MEETING. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The February 6, 2012 Minutes were approved March 6, 2012.