

**Town of Sunset Beach  
Planning Board Meeting  
March 21, 2013**

**MINUTES**

**Members Present:** Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Member Bill McDonald, Member Sybil Kesterson and Member Bob Tone

**Members absent:** Member Leon August

**Staff Present:** Sandy Wood, UDO Administrator, Landin Holland, Holland Planning Consultant and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

**Draft Agenda Amendments**

Chairwoman Santavicca added New Business Item a. Appointment of Planning Board Secretary.

**UDO Administrator Report**

Sandy Wood advised that the Town Council has scheduled the public hearing to hear comments concerning the 63.5 acres re-zoning request for Monday, April 1, 2013 at 7:00 pm.

Vice-Chairman Vincenz advised that a marketing firm is showing the vacant lots on North Shore Drive and some sales were reported. Several spec. homes are expected to go under construction in the next few months.

**Council Work Session Report**

Member Tone advised that the Town Council met on Tuesday, March 19, 2013 and discussed the following items:

- Sewer Assessment Interest - Brunswick County Commissioners are in the process of correcting their error to assess interest on any remaining sewer assessment balance after the first 60 days to after the first year as it states in the contract,
- Fire Fee/Fire Tax – letter will be sent to the Brunswick County Commissioners requesting the implementation of the tax be delayed until the municipalities can have an opportunity to review and offer input to the Commissioners’
- Film about Sunset Beach - a producer has contacted the Town requesting permission to produce a film about Sunset Beach,
- Pets on Beach Strand Ordinance – discussion held to add leash length limit of 10’
- Merchants Association – Group of business owners presented information to the Council about the formation and funding of a Sunset Beach Merchants Association.

**Continued UDO Amendment Discussions**

The Board discussed methods to address the various amendments that are needed for the UDO. The Board reached a consensus for Staff to review and recommend the amendments that are needed.

**Review of the Draft Vision Plan Results Obtained from Public Input Meetings**

Landin Holland and the Board reviewed the first draft of the Vision Plan conceptual drawings which resulted from the public input meetings held on February 26<sup>th</sup> and March 7<sup>th</sup>. Landin advised that the public consensus for the area from Shoreline Drive East to the waterway was for it to remain as open and natural as possible with any development being kept to low density. Landin advised that the conceptual drawings place the plantings and the multi-use path within the right of way instead of the easements so as to eliminate any confusion with who is responsible for the maintenance and upkeep of the area. The Board discussed painting crosswalks as the Sunset Blvd & Seaside Road intersection and continuing the Vision Plan concept to that area. Crosswalks were also recommended for Shoreline Drive East and Shoreline Drive West intersections. The Board discussed the implementation of the Vision Plan and reached a consensus to recommend that the multi-use path be completed in one phase to avoid gaps and to establish a priority list or benchmarks for the Council to consider when adopting the final Vision Plan. Landin advised that grant opportunities are available for the multi-use path.

**New Business**

MEMBER MCDONALD MADE A MOTION TO APPOINT LISA ANGLIN AS THE PLANNING BOARD SECRETARY. MEMBER KESTERSON SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

**Public Comments**

Charles Nern 647 Oyster Bay Drive – Voiced agreement with the draft Vision Plan and questioned if NC DOT has relinquished the portion of Sunset Blvd from Shoreline Drive West to the waterway. Sandy Wood advised yes that portion of roadway is now Town owned.

Town of Sunset Beach  
Planning Board

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Carol Santavicca, Chairwoman

Submitted by:

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Lisa Anglin, Planning Board Secretary