

**Town of Sunset Beach
Council
2012-2013 Budget Work Session
May 15, 2012**

Members Present: Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Mike Williams, Councilwoman Karen Joseph, Councilwoman Carol Scott, and Councilman Wilson Sherrill.

Members absent: None

Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Dustin Graham, Public Works Department Director; Kevin Dempsey, Fire Chief; Richard Childres, Assistant Fire Chief; Lisa Massey, Police Chief; Sandy Wood, Building Inspections Department; and Lisa Anglin, Town Clerk.

COUNCILMAN SHERRILL MADE A MOTION TO OPEN THE 2012/2012 BUDGET WORK SESSION. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Discussion Concerning Solar Garbage Can Program and Consideration of State Funds Award

Mayor Pro-Tem DeVita advised that the State has awarded the Town \$2,600 in grant funds for the solar garbage can pilot program. A solar garbage can unit consists of one container for garbage and one container for recycling and both containers are compactor capable for a total unit price of \$9,200 (\$4,600 per container). The Council reached a consensus to accept the State grant of \$2,600 and purchase three (3) units totaling \$27,600 less the \$2,600 State grant. The new units will be ordered in May, 2012, delivered in July, 2012, and located in the Sunset Blvd. Extension Gazebo area. The existing receptacles will be relocated to Twin Lakes, Main Street and Sunset Blvd.

The Council reached a consensus to review each page of the proposed budget with Gary Parker outlining changes. The Council also reached a consensus to hold the discussion concerning the salaries, longevity, and benefits for each department which include a proposed 3% COLA and 2.5% Merit until the end of the Work Session.

General Fund Expense Budget

Page 1 of 32 – Governing Body (4110)

No Changes

Pages 2 – 4 of 32 – Administration (4120)

Gary Parker advised Council that the outdated software and limited capabilities of the current server is hindering productivity and requested Council consider replacing the server immediately. The Council reached a consensus to replace the computer server in the current (2011/2012) budget and reduced line item 10-4120-540 to 0.

Page 5 of 32 – Finance (4130)

No Changes

Page 6 of 32 – Tax (4140)

No Changes

General Fund Expense Budget (Cont.)

Page 7 of 32 – Legal (4150)

The Council reached a consensus to increase line item 10-4150-190 to \$25,000 due to potential legal expenses associated with calling the bonds for Jaguar's Lair.

Page 8 of 32 – Elections (4170)

No Changes

Page 9 of 32 – Public Buildings (4190)

No changes were made, however, the Council did discuss exploring the purchase of the vacant lot next to Town Hall for additional parking.

Pages 10 – 12 of 32 – Police (4310)

The Council reached a consensus to increase line item 10-4310-353 to \$11,000. The Council discussed the request to replace two (2) police vehicles; Chief Massey advised that the department could get by with only replacing one. The Council reached a consensus to decrease line item 10-4310-550 by \$21,974.

Pages 13 – 15 of 32 – Fire (4340)

The Council discussed the proposed air pack and air pack cylinder replacement plan. The Council reached a consensus to increase line item 10-4340-540 by \$29,000 (approx.) to provide adequate funding for the Fire Department to replace the necessary air packs and cylinders. Chief Dempsey recommended that the Council remove \$2,500 from line item 10-4340-699 as he would not be applying for the grant this year; the Council agreed. The proposed budget does include replacement of the 1992 Pumper Truck which has been included in the Capital Improvement Plan. Gary Parker advised that the 2000 Chevrolet Tahoe is scheduled for replacement in the 2012/2013 budget; however, Chief Dempsey is recommending replacement of the 2001 Chevrolet Suburban due to high usage and increasing maintenance cost; the Council agreed.

Pages 16 – 18 of 32 – Inspections (4350)

No changes were made, however, the Council did discuss hiring a full-time Planner. Gary Parker will research and report back to the Council during the May 24, 2012 Budget Work Session.

Pages 19 – 21 of 32 – Streets (4510)

No Changes

Page 22 of 32 – Sanitation (4710)

The Council reached a consensus to increase line item 10-4710-540 to \$29,000 for the solar garbage can pilot program.

Page 23 of 32 – Environmental Protection (4730)

The Council discussed the need to install a bulkhead to protect the live oak trees on the bank at the boat ramp. Gary Parker will obtain quotes and report back to the Council during the May 24, 2012 Budget Work Session.

General Fund Expense Budget (Cont.)

Page 24 of 32 – Planning/Zoning (4910)

No changes were made, however, the Council discussed the UDO process and questioned if any funds should be appropriated for the UDO in this budget. Gary Parker advised that the UDO contract was a set price for the completed UDO document. The Council requested Donna Rogers, Finance Director, to ensure that only those funds approved by the UDO contract have been paid to Holland Planning Consultants.

Page 25 of 32 – Economic Development (4920)

The Council reached a consensus to reduce line item 10-4920-699 to \$2,500. The Council discussed forming a committee to develop a plan to promote Sunset Beach.

Page 26 of 32 – Cultural Resources (4930)

No Changes

Pages 27 – 28 of 32 – Beach Strand (4960)

The Council reached a consensus to increase line item 10-4960-329 to \$1,000.

Page 29 of 32 – Human Services (5160)

The Council reached a consensus to decrease line item 10-5160-699 to \$22,000. The donations are as follows: Brunswick Family A.-\$1,000; Shoreline E Pond-\$3,500; Twin Lakes-\$3,500; Planetarium-\$10,000; Comm. In School-\$1,000; Lower Cape Fear Hosp-\$1,000; Hope Harbor Home-\$1,000; Brunswick County Literacy-\$1,000.

Page 30 of 32 – Mosquito (5182)

No changes were made, however, the Council did discuss the increasing rat population on the island and requested Dustin Graham, Public Works Director, to research remedies.

Page 31 of 32 – Town Reserves for S. R. Funds (9840)

No Changes

Page 32 of 32 – Special Security/Audit Fund (9999)

No Changes

Gary Parker advised that the Budget review will continue at 9:00 am on May 24, 2012.

MAYOR PRO-TEM DEVITA MADE A MOTION TO ADJOURN THE MAY 15, 2012 BUDGET WORK SESSION. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach

Richard Cerrato, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The May 15, 2012 Budget Work Session #1 Minutes were approved July 2, 2012.