

**Town of Sunset Beach
Environmental Resource Committee (ERC) Meeting
October 21, 2019**

Minutes

Members Present: Pete Larkin, Tim Kenney, Don Eggert and John Farrell

Members Absent: Sarah Ramsey

Staff Present: Hiram Marziano, Town Administrator, Todd Rademacher, Planning Director and Lisa Anglin, Town Clerk

Call to Order

The Meeting was called to order at 10:00 AM. Each member introduced themselves and provided career background.

Selection of Chairman & Vice-Chairman

DON EGGERT MADE A MOTION TO APPOINT PETE LARKIN AS CHAIRMAN WITH A ONE YEAR TERM. TIM KENNEY SECONDED THE MOTION. THE MOTION PASSED WITH A 4-0 VOTE.

DON EGGERT MADE A MOTION TO APPOINT JOHN FARRELL AS VICE-CHAIRMAN WITH A ONE YEAR TERM. TIM KENNEY SECONDED THE MOTION. THE MOTION PASSED WITH A 4-0 VOTE.

Selection of Recording Secretary

PETE LARKIN MADE A MOTION TO APPOINT TIM KENNEY AS RECORDING SECRETARY WITH A ONE YEAR TERM. DON EGGERT SECONDED THE MOTION. THE MOTION PASSED WITH A 4-0 VOTE.

Select Meeting Day

The Members discussed which day of the week to meet works for everyone and agreed to meet on the third Wednesday of each month at 10:00 AM. The next two (2) meetings will be on November 20th and December 18th. The ERC Meeting dates for 2020 will be included on the Town Council's annual calendar.

Todd Rademacher, Planning Director/ERC Liaison

Todd Rademacher introduced himself and provided his career background. Mr. Rademacher advised that according to the ERC Rules and Responsibilities, this Committee is to review and make recommendations to the Planning Board on environmental issues related to proposed developments as part of the Technical Review Committee.

JOHN FARRELL MADE A MOTION TO REQUEST THE TOWN COUNCIL TO AMEND THE ERC RULES AND RESPONSIBILITIES TO REMOVE THE ERC INVOLVEMENT WITH THE TECHNICAL REVIEW PROCESS UNLESS REQUESTED BY THE PLANNING BOARD. PETE LARKIN SECONDED THE MOTION. THE MOTION PASSED WITH A 4-0 VOTE.

Discuss Open Meetings and Public Records Law

The Members discussed the Open Meetings and Public Records Laws. Staff encouraged the Members to set-up a dedicated email address specifically for ERC business in order to keep personal and Town business separate.

Upcoming Topic Discussions

Climate Change Mitigation Program

The Members briefly discussed the Climate Change Mitigation Program adopted by the Council and agreed to hold a more in depth discussion at the November ERC Meeting. Mr. Farrell informed the Group of the North Carolina Climate Risk Assessment and Resilience Plan required by Governor Cooper Executive Order and advised that he will email the document to the group.

Alternative Surface Materials for Island Unpaved Roadways

Mr. Rademacher advised that John Michaux, Stormwater Manager will attend the November ERC Meeting to discuss this topic.

Adjourn

JOHN FARRELL MADE A MOTION TO ADJOURN. DON EGGERT SECONDED THE MOTION. THE MOTION PASSED WITH A 4-0 VOTE.

Pete Larkin, Chairman

Submitted by:

Lisa H. Anglin, Town Clerk