

**Town of Sunset Beach
Council Meeting
November 21, 2017**

MINUTES

Members Present: Mayor Robert Forrester, Mayor Pro-Tem Carol Scott, Councilman Peter Larkin, Councilman Mark Benton and Councilman John Corbett

Members absent: Councilman Rich Cerrato

Attorney & Staff Present: Hiram Marziano, Planning Director; Police Chief Klamar; Cindi Stephenson, Public Works Administrative Assistant and Lisa Anglin, Town Clerk

Mayor Forrester called the Meeting to order at 9:00 am and the Pledge of Allegiance was recited by those in attendance.

Closed Session

COUNCILMAN BENTON MADE A MOTION TO GO INTO CLOSED SESSION TO CONSULT WITH THE TOWN ATTORNEY CONCERNING PENDING LITIGATION CONCERNING THE PROPERTY LOCATED ON THE WEST END OF THE ISLAND AND TO PERFORM THE TOWN ADMINISTRATOR ANNUAL EVALUATION. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 - 0 VOTE.

The Council met in Closed Session for approximately 30 minutes.

COUNCILMAN BENTON MADE A MOTION TO RETURN TO OPEN SESSION AND RECONVENE THE MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

COUNCILMAN BENTON MADE A MOTION TO APPROVE THE MEMORANDUM OF AGREEMENT BETWEEN THE TOWN, SUNSET BEACH & TWIN LAKES INC, SUNSET BEACH WEST LLC, DINAH E. GORE, AND THE ESTATE OF EDWARD M GORE SR. BY AND THROUGH ITS CO-EXECUTORS DINAH E. GORE AND GREGORY GORE. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

COUNCILMAN CORBETT MADE A MOTION TO AMEND THE EMPLOYMENT AGREEMENT WITH SUSAN PARKER TOWN ADMINISTRATOR TO INCLUDE THREE (3) MONTHS OF SEVERANCE PAY AND PAID HEALTH INSURANCE PREMIUMS IF TERMINATED BY THE COUNCIL WITHOUT CAUSE, TO INCREASE HER MONTHLY VEHICLE ALLOWANCE FROM \$400 TO \$600 AND TO PROVIDE A 3% MERIT INCREASE IN SALARY. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A 4 – 0 VOTE.

Mayor Forrester advised that although Councilman Cerrato was out of Town and unable to attend the Meeting, he did participate in the Closed Session via conference call and was in agreement with both actions taken by the Council.

Closed Session (Cont.)

Mayor Forrester commented that the Memorandum of Agreement concerning the Island West end property will render the litigation inactive while the parties explore a solution that would preserve the property as is in its natural state for the Town and North Carolina as a whole.

Draft Agenda Review and Approval

Hiram Marziano, Planning Director, advised that Appeal Hearings for Palm Cove Lot 8 and 9 can be removed from the agenda as the engineer, builder and the Town have reach a resolution that is agreeable with FEMA.

COUNCILMAN BENTON MADE A MOTION TO APPROVE THE AGENDA AS AMENDED.
MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 - 0 VOTE.

Public Hearings

CAMA Land Use Plan

COUNCILMAN CORBETT MADE A MOTION TO OPEN THE CAMA LAND USE PLAN PUBLIC HEARING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

No comments heard.

MAYOR PRO-TEM SCOTT MADE A MOTION TO CLOSED THE PUBLIC HEARING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

UDO Amendment Article 3 Part VII Building Inspector

COUNCILMAN CORBETT MADE A MOTION TO OPEN THE UDO AMENDMENT ARTICLE 3 PART VII BUILDING INSPECTOR PUBLIC HEARING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

No comments heard.

COUNCILMAN BENTON MADE A MOTION TO CLOSED THE PUBLIC HEARING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

Minutes for Approval

MAYOR PRO-TEM SCOTT MADE A MOTION TO APPROVE THE FOLLOWING MINUTES:

- a. October 2, 2017 Regular Meeting Minutes
- b. October 12, 2017 Special Meeting Minutes – CAMA Land Use Plan
- c. October 17, 2017 Regular Meeting Minutes
- d. November 6, 2017 Regular Meeting Minutes
- e. November 10, 2017 Special Meeting Minutes – Town Administrator Evaluation

MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

Public Comments on Agenda Items Only

No comments heard.

Old Business

Consideration of Appointment of two (2) Planning Board Members

COUNCILMAN LARKIN MADE A MOTION TO APPOINT BRUCE FADEM AND RON LABRUNO TO THE PLANNING BOARD WITH TERM EXPIRATION DATES OF NOVEMBER 2020. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

Consideration of Adoption of Resolution to Amend the Council Rules of Procedures – Conflict of Interest Statement

COUNCILMAN BENTON MADE A MOTION TO AMEND THE COUNCIL RULES OF PROCEDURE RULE 1 REGULAR MEETINGS TO INCLUDE THE CONFLICT OF INTEREST STATEMENT TO BE READ AT EACH MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

Consideration of Adoption of CAMA Land Use Plan

COUNCILMAN CORBETT MADE A MOTION TO ADOPT THE FINAL DRAFT OF THE CAMA LAND USE PLAN. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

Consideration of Adoption of UDO Amendment Article 3 Part VII Building Inspector

COUNCILMAN BENTON MADE A MOTION TO ADOPT THE UDO AMENDMENT AS PROPOSED FOR ARTICLE 3 PART VII BUILDING INSPECTOR. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY 4 – 0 VOTE.

New Business

Review upcoming Agenda Items and Identify New Agenda Items for December 4, 2017 Meeting

The Council reviewed the Disposition of Directives and added the following Agenda Items:

- 12/04/17 Agenda Consideration of Ordinance 93.01 Amendment – Premises to be Kept Clean; Notice of Violation Subsection A
- 12/04/17 Agenda Discussion of the Island West end property Memorandum of Agreement
- 12/04/17 Agenda Legal Advice Concerning Open Meeting Rules
- 12/19/17 Agenda Environmental Discussion of what the Town has done, is doing and can do in the future.

Public Comments

Jan Harris 206 North Shore Drive West – Suggested the Town hold Work Shops to discuss environmental concerns and allow the public to participate; thanked the Staff for the sod placement in the roundabout.

Ted Janes 403 37th Street – Thanked the Council for their dedication and questioned if the Memorandum of Agreement would be on the website so the citizens could read it. Mayor Forrester advised that the executed agreement will be placed on the website.

Charles Nern 647 Oyster Bay Drive – Wished all a Happy Thanksgiving Holiday.

Adjournment

COUNCILMAN LARKIN MADE A MOTION TO ADJOURN THE NOVEMBER 21, 2017 COUNCIL MEETING. MAYOR FORRESTER CALLED FOR A VOTE AND THE MOTION CARRIED BY A UNANIMOUS VOTE.

Town of Sunset Beach

Robert Forrester, Mayor

Submitted by:

Lisa Anglin, Town Clerk