



Town of Sunset Beach

2016 Meeting Calendar for the Town Council, Planning Board and Board of Adjustment

Revised January 4, 2016

The Sunset Beach Town Council holds two (2) meetings per month. Both Meetings are held in the Town Hall Council Chambers. The first meeting is held on the 1st Monday of each month and begins at 6:00 pm with a Closed Session, followed by a Work Session at 6:45 pm and the Regular Meeting at 7:00 pm. The second meeting is held on the 3rd Tuesday of each month and begins at 9:00 am. Please note that action may be taken during either Meeting.

The Sunset Beach Planning Board meets on the 1st and 3rd Thursdays of each month beginning at 9:00 am in the Town Hall Council Chambers.

The Sunset Beach Board of Adjustment meets on the 2nd Wednesday of each month beginning at 9:00 am in the Town Hall Council Chambers. Proper notice will be advertised as required by NC General Statutes.

Please contact the Planning and Inspections Department to determine application and applicable material submittal date in advance.

All meetings are open to the public. The public is encouraged to attend. Public Comment periods are held during each scheduled meeting of the Town Council and the Planning Board. The agenda for each meeting may be viewed on the Town Website www.sunsetbeachnc.gov or obtained by visiting Town Hall. To receive email meeting notifications, please sign up on the website home page.

Month	Town Council		Planning Board		Board of Adjustment Meeting
	1 st Meeting	2 nd Meeting	1 st Meeting	2 nd Meeting	
January	4 th	19 th	7 th	21 st	13 th
February	1 st	16 th	4 th	18 th	10 th
March	7 th	22 nd *	3 rd	17 th	9 th
April	4 th	19 th	7 th	21 st	13 th
May	2 nd	17 th	5 th	19 th	11 th
June	6 th	21 st	2 nd	16 th	8 th
July	June 27 th **	19 th	7 th	21 st	13 th
August	1 st	16 th	4 th	18 th	10 th
September	6 th ***	20 th	1 st	15 th	14 th
October	3 rd	18 th	6 th	20 th	12 th
November	7 th	15 th	3 rd	17 th	9 th
December	5 th	20 th	1st	15 th	14 th

* March Work Session will be the Annual Planning Session held at the Sea Trail Convention Center.

** July meeting will be held on June 27th due to the July 4th holiday.

*** September Meeting will be held on September 6th due to the Labor Day holiday.