



STAFF REPORT

Meeting Date: September 8, 2015

Agenda Item #: 12b

TO: Mayor and Town Council
FROM: Kevin Dempsey Fire Chief
THUR: Susan Parker, Town Administrator
TITLE: Inter-local Agreement with Brunswick County Concerning Fire Code Enforcement
ATTACH: Brunswick County Fee Schedule

Summary: It is unethical for my inspectors or I to inspect Town owned facilities or Town sponsored special events that require fire code inspections such as Sunset at Sunset tents. It could in the future cause a conflict of interest. The Inspections should be performed by an outside agency such as the County.

Background: In the past staff has performed inspections on all town owned building and special events. Research has determined that numerous municipalities are having their inspections done by outside agencies to avoid conflicts of interest.

Fiscal/Policy Implication(s): The fee schedule has been attached and the cost will be around 500.00 dollars for the five buildings.

Recommendation: Motion to enter into an Inter-local Agreement with Brunswick County to perform inspections of the Town owned facilities and Town sponsored special events that require fire code inspections.