



STAFF REPORT

Meeting Date: February 18, 2014

Agenda Item #: 2

TO: Mayor and Town Council
FROM: Sandy Wood, Building Inspections Department Director
THRU: Susan Parker, Town Administrator
TITLE: TOWN PARK PROJECT – STAGE 1

In 2013, the Town of Sunset Beach entered into an agreement with Withers & Ravenel Engineering and Consulting Firm to begin construction on its first park facility along Sunset Boulevard with a 2012 Park and Recreation Trust Fund Grant and Town Monies. The previously purchased park site sits on 5 acres. A master plan has been completed for the site consisting of a covered area, renovated pier, observation deck, walking trails, informational signage / kiosk, restroom building and parking area. At the present time, we are in the final stages of approving the drawings for Stage 1.

CAPITAL IMPROVEMENT PROJECT ORDINANCE:

My understanding is the Governing Board of the Town of Sunset Beach adopted the following "Capital Improvement Project Ordinance" for the Park Project as follows:

Park Design & Oversight:	\$ 95,500.00
Development:	\$690,500.00
Contingencies:	<u>\$ 10,000.00</u>
	\$796,000.00

INVOICED PAID ON PARK PROJECT TO DATE SINCE I HAVE BEEN INVOLVED:

Payment to the Consultant (Withers & Ravenel)	\$ 76,954.00
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PARKS AND RECREATION TRUST FUND (PARTF) GRANT: \$418,000 (Not yet received)