



STAFF REPORT

Meeting Date: December 19, 2016

Agenda Item #: 5a

TO: Mayor and Town Council
FROM: Bonnie Bray, Finance Department
THRU: Susan Parker, Town Administrator
TITLE: **Special events restroom cleaning fee**

Summary: The Town's public restrooms require extra cleaning after special events, due to the volume of people attending. The firm under contract to the Town for custodial maintenance has proposed to handle that task for a fee of \$25 each day an event takes place.

Discussion: Staff requests that the Town Council consider action to amend the FY 2016-2017 fee schedule to include a mandatory restroom cleaning fee of \$25 per day, along with other fees required for approval of a special events application.

Fiscal/Policy Implication(s): The additional recommended revenue is not currently budgeted within the FY16-17 budget and it is difficult to project the fiscal impact it will have at this time.

Recommendation: Move to approve an addition of \$25 per day to the fee schedule for public restroom cleaning after special events.