



STAFF REPORT

Meeting Date: October 2, 2017
Agenda Item #: 5c

TO: Mayor and Town Council
FROM: Hiram J. Marziano, II, Planning Director
THRU: Susan Parker, Town Administrator
TITLE: Planning & Inspections Department Activity Report August 2017

General Activities of Note:

- Staff met with a representative of Pelican Square to discuss possible improvements to the property. The focus of the meeting involved primarily what improvements would count towards their having to comply with the Gateway Corridor Overlay. The Planning Board Chair met with us and we agreed to the intent of the ordinances and informed them of our regulations and interpretation of those regulations in regards to their scope of work. We left it up to the project manager on how they will proceed based on this information. No application or course of action was finalized at this point by the project manager.
- The Planning Board met and continued their discussions on possible amendments to the Gateway Corridor Overlay language and the Special Event Signage language. It was also discussed about looking at both the signs chapter and the parking regulations in the coming months.
- After Council adopted updated nuisance ordinances, Staff conducted inspections and started enforcement/abatement procedures for several properties. This is a developing process and while Staff endeavors to be proactive, in the line of other responsibilities, complaints forwarded to the department politely will be helpful in discovery of nuisances needing to be remedied.

UDO Related Permitting	No.
Zoning Permits	15
Floodplain Permits	21
Sign Permits	0
CAMA Permits	2
CAMA Exemptions	0
Total	38

Inspections Permitting	No.
New Single Family Permits	7
Other Building Permits	20
Mechanical Permits	35
Electrical Permits	7
Plumbing Permits	5
Total	74

Code Enforcement Actions	No.
Zoning Enforcement	2
Floodplain Enforcement	0
Sign Enforcement	0
CAMA Enforcement	0
Nuisance Enforcement	5
Total	7

Activity Summary	
Permit Fees	\$20,713.95
Total Inspections	279
Average Inspections/Day	12.13
Houses being Built - Island	14
House being Built - Mainland	18