



## **Town of Sunset Beach Wedding Policy for Town Park**

1. **Non-Exclusive Use and Acknowledgement of Public Park and Public Facility.**  
Applicants are not guaranteed exclusive use or rental of the area or site.
2. **Equal Consideration**  
Only the wedding couple can submit an application form.
3. **Rehearsals**  
The park cannot be reserved for rehearsals.
4. **Wedding Set-up**  
Tent and other wedding related items can only be set-up on day of wedding event.
5. **Seating**  
Rental chairs or benches are allowed in the grassy area and are limited to 100 chairs. Chairs must be folded and stacked after the end of the wedding event. Chairs must be picked up the same day or in the event of an evening wedding, before noon the following day.
6. **Unattached Floral Arrangements/Arches/Huppas Decorations**  
Unattached floral arrangements, arches, and huppas are allowed and must be removed at the end of the wedding event. Decorations cannot be attached to any public structure, benches, picnic tables, swings and vegetation.
7. **Tents**  
Tents cannot exceed 30 x 50 feet in size and must be removed at the end of the wedding event or in the event of an evening wedding, before noon the following day.
8. **Alcohol**  
Alcohol may be served free of charge with a Special Occasion Permit issued by the North Carolina Beverage Control Commission.

**9. Pets**

Pets must remain on a leash and all pet owners are responsible for removing feces.

**10. Trash**

Trash must be removed from the Town Park immediately after the wedding event.

**11. Bubbles, Dove Releases and Flowers**

Items listed above are allowed. Flowers must be removed immediately after the wedding event.

**12. Balloons, Non-Battery Candles, Rice, Birdseed, Confetti, and Artificial or Natural Flower Petals**

Items listed above are not allowed.

**13. Fireworks, Sparklers and Aerial Luminaires**

Items listed above are not allowed.

**14. Music**

Live and recorded music are allowed and must abide by the Town of Sunset Beach Noise Ordinance.

**15. Parking**

Parking is limited and wedding guests are encouraged to carpool, walk or hire a cab/limousine.

**16. Liability Release and Express Assumption of Risk**

Wedding couple and wedding planner (if applicable) are required to sign the Liability Release and Express Assumption of Risk form at time of application.

**17. Cancellations by the Wedding Party**

If the wedding party cancels the wedding, fee(s) and deposits are non-refundable.

**18. Cancellations Due to Hurricane or Natural Disaster**

If the Town or County officials declare a State of Emergency due to a hurricane or natural disaster, the wedding party may reschedule the event or request a refund.

I have read and accept the Town of Sunset Beach Wedding Policies.

\_\_\_\_\_ Date \_\_\_\_\_  
Wedding Party Signature

\_\_\_\_\_ Date \_\_\_\_\_  
Wedding Party Signature

\_\_\_\_\_ Date \_\_\_\_\_  
Wedding Planner Signature