



STAFF REPORT

Meeting Date: August 3, 2015
Agenda Item #: 8b & 8c

TO: Mayor and Town Council
FROM: Rawls Howard, Planning and Inspections Department
THRU: Susan Parker, Town Administrator
TITLE: **Amendment for Articles 3 and 4 of the UDO**
ATTACH: Proposed Ordinance Amendment

Summary: As a result of the Council action to separate the Town's Planning Board and Board of Adjustment into two distinct bodies, it is necessary for the UDO language to reflect this action. Staff has been working with the Town attorney to go through the current UDO articles that serve as the enabling ordinances for both boards.

Article 3 serves to outline the broad powers, authority, and construction of the Town's Planning Board and Board of Adjustment. Article 4 builds upon Article 3 inasmuch that it outlines the specific functions of each board and how those functions are to be carried out.

Staff took the opportunity to not only revise the language to reflect the board separation, but to also go through the articles and make sure the proposed ordinance language was in conformance with current State statutes and any changes that might have been made by the State.

The attached ordinance amendments have been reviewed by the Town attorney for content and substance and is being recommended to be adopted in its current form. The Planning Board reviewed the amendments at their July 16th, 2015 meeting and voted unanimously to recommend the attached amendments.

Update (7/29/15): Between the time the Planning Board voted on this amendment and Council's review, the State legislature ratified an update to the protest petition requirements for zoning amendments. Staff has removed the protest petition requirements from the amendment and replaced the language with the State's new language regarding this provision.

Recommendation: Move to accept the Planning Board's recommendation and schedule a public hearing for September 8, 2015 at 7:00 pm.