



STAFF REPORT

Meeting Date: February 1, 2016

Agenda Item #: 8e

TO: Mayor and Town Council
FROM: Susan Parker, Town Administrator
TITLE: **Award Contract for Shoreline Management and Pre-Dredge Analysis, Tasks 1-4**
ATTACH: 2016 Shoreline Management and Pre-Dredge Analysis Scope of Work and Contract

Summary: This scope of work and contract includes the data collection tasks required in preparation for a multi-level agency coordination meeting required before design and permitting work. The four (4) sites include, 1) Canal Street Connector and finger canals adjacent to Marlin, Sailfish, Dolphin, and Cobia streets and the North Shore Drive Canal, 2) Jinks Creek, 3) Mary's Creek, and 4) Turtle Creek.

The multi-level agency coordination meeting will assist in the determination of the cost and feasibility of dredging the proposed sites. After the multi-agency coordination meeting, the Contractor will develop a second scope of work for consideration by the Town Council to identify specific tasks and costs related to completion of the design and permitting work required prior to dredging.

Background:

June 1, 2015 – Town Council approved the FY15/16 budget to include \$50,000 to fund this analysis.

December 14, 2015 – Town Council directed staff to negotiate the scope for the Shoreline Management and Pre-Dredge Analysis.

Financial Implications: Budgeted line item 22-4730-194 has sufficient funding for this project.

Council Action: Staff seeks Town Council approval to award contract and begin the analysis required to determine feasibility and costs of dredging the four identified sites.

Motion: Move to award contract for Shoreline Management and Pre-Dredge Analysis for tasks 1 through 4 to Moffat and Nichol for \$29,952.