



STAFF REPORT

Meeting Date: February 1, 2016

Agenda Item #: 9a

TO: Mayor and Town Council
FROM: Rawls Howard, Planning and Inspections Department
THRU: Susan Parker, Town Administrator
TITLE: **Inter Local Agreements for Inspections**
ATTACH: Inter Local Agreement- Brunswick County

Summary: As part of ensuring continuity of operations and superior inspection services to the citizens of Sunset Beach, I have been researching existing inter-local agreements for the provision of supplementary, on-call, emergency inspection services. I have been conducting this in an effort to strengthen management of operations and provide specific services in the event of a natural disaster, absence of staff due to unforeseen circumstances, or any event requiring on-call inspection services by a third party.

Currently, staff is in discussions with Brunswick County, The Town of Calabash, and the Town of Carolina Shores to negotiate new and renegotiate/update inter-local services. I plan to submit a series of inter-local agreements to Council for consideration as drafts are negotiated and approved by the applicable jurisdictions. The goal is to have a wide array of options at the Town's disposal depending on the type, scale, and involvement of the needed on-call service.

The attached inter-local agreement is with Brunswick County and focuses on providing Level II and Level III services only. These are for the small number of projects revolving around large commercial and multi-family developments within

Town. This agreement was approved by the County at their January 19th, 2016 meeting.

We have a current inter-local with the Town of Calabash which we are working to renegotiate and are discussing a new arrangement with Carolina Shores. Those agreements are anticipated to be significantly more flexible in format and application. However, staff is still working out the details currently. The agreement with the County is being presented first in this series as the inspections process on their part was determined to be more straight-forward.

Recommendation: Move to approve the attached inter-local agreement.