

# TOWN OF SUNSET BEACH

## TOWN COUNCIL AGENDA ITEMS

**MEETING DATE:** August 29, 2011

**AGENDA ITEM NUMBER:** 6c.

**SUBJECT:** RFP for Classification and Pay Plan Study

**SUMMARY OF INFORMATION:**

Attached is a Request For Proposals for a study of salaries and position classifications. It specifies certain deliverables including such things as verifying that job descriptions comply with ADA requirements and most importantly recommending a classification and pay plan. Alternatively to soliciting proposals, we could contract with the NCLM's contractor, the MAPS Group. In either case, we are requiring the completion of the project by December 31 of this year.

**TOWN ADMINISTRATOR'S RECOMMENDATIONS OR COMMENTS:**

TOWN ADM: (  ) DEPT. HEAD (  )