

**TOWN OF SUNSET BEACH**  
**Town Council Agenda Items**

**Meeting Date:** June 3, 2013

**Agenda Item Number:** 4c

**Subject: Consideration to Unseal Closed Session Minutes**

**Summary of Information:** As per the adopted Resolution concerning the procedural policy to review and unseal closed session minutes, Gary Parker, Attorney Isenberg and Lisa Anglin have reviewed the Closed Session Minutes from November 5, 2012 through present. Below is the recommendation list of which minutes should be released at this time in accordance with NCGS 143-318.10 (e).

1. Unseal the complete Minutes for the following Closed Session Meetings:
  - November 5, 2012
  - December 3, 2012
  - December 11, 2012 – Town Administrator Evaluation
  - January 7, 2013
  - January 9, 2013
  - April 16, 2013
  - May 6, 2013
  
2. Concerning the December 11, 2012 Closed Session Meeting Minutes pertaining to personnel, the recommendation is for the minutes to remain sealed as protected by federal, state and local laws.

Attachments: ( ) Yes (X) No

TOWN ADM: ( ) DEPT. HEAD (X)