



***Town Council  
Regular Monthly Meeting  
Town Hall Council Chambers  
December 5, 2011***

**DRAFT AGENDA**

**6:45 pm Work Session**

1. Draft Agenda Review
2. General Council Discussions

**7:00 pm Regular Called Council Meeting**

1. Call to Order & Pledge of Allegiance
2. Public Hearing – Preliminary Assessment Resolution – North Shore Dr. Underground Electric
3. Presentation – Salary Range Study by Mayor Pro-Tem DeVita and Councilman Wilson Sherrill
4. Public Comments on Agenda Items Only
5. Consent Agenda:
  - A. Minutes:
    - a) October 3, 2011 Closed Session Minutes
    - b) November 7, 2011 Regular Meeting Minutes
    - c) November 15, 2011 Work Session Minutes
    - d) November 15, 2011 Closed Session Minutes

**B. Departmental Reports:**

- |                         |                  |
|-------------------------|------------------|
| a) Police               | <b>Attach. 1</b> |
| b) Public Works         | <b>Attach. 2</b> |
| c) Building Inspections | <b>Attach. 3</b> |
| d) Fire                 | <b>Attach. 4</b> |

**C. Disposition of Directives**

- a) Amendments (151.217, 50.99, 52.05, 52.06 53.99, 70.99) sent to Municode – 10/28/11
- b) Roll Cart Warning Citations mailed – 11/04/11, 11/09/11
- c) ABC Board Member Appointment letter sent to State and ABC Store Manager – 11/09/11
- d) Oath of Office administered to Betty Oakes for ABC Board Appointment – 11/09/11
- e) Preliminary Assessment Notice appeared in Brunswick Beacon – 11/16/11
- f) Preliminary Assessment Notice and Resolution mailed to affected property owners – 11/16/11
- g) Water Line Deed of Dedication and Agreement sent to BC Commissioners – 11/16/11
- h) Directive Concerning No Parking in front of Mailboxes sent to Planning Board – 11/16/11
- i) Park Property secured – 11/18/11
- j) Dustin Graham, Gary Parker and Tim Cates meet concerning Bridge Landscaping – 11/17/11
- k) 3<sup>rd</sup> Street Walkway converted to handicapped accessible – Project began 11/21/11

- 6. Old Business**
- a) Consideration of Adoption of the Resolution Directing that the North Shore Drive Underground Electric Lines Project Be Undertaken **Attach. 5**
  - b) Consideration of the following questions concerning the Salary Range Study:
    - i. Does Council agree with Towns Selected
    - ii. Is Council satisfied with the Analysis
    - iii. Is the Towns position in the Peer Group Acceptable
    - iv. Does Council wish to Address the Extreme Anomalies
    - v. Should the FY 11/12 COLA be added to the Ranges
  - c) Consideration of Closed Session Minutes to Unseal **Attach. 6**
  - d) Beach Walkways Discussion **Attach. 7**
  - e) Consideration of Adoption of the Park RFQ & Associated Firm Selection Schedule **Attach. 8**
- 7. Presentations of Appreciation to Outgoing Officials**
- 8. Administering Oath of Office to Newly Elected Officials**
- i. Mayor Elect – Richard Cerrato
  - ii. Councilman Elect – Wilson Sherrill
  - iii. Councilman Elect – Mike Williams
- 9. New Business**
- a) Consideration of Selection of the Mayor Pro-Tem **Attach. 9**
  - b) Consideration of Advertising for Position on the Fireman’s Relief Fund Board **Attach. 10**
  - c) Consideration of Cancelling the December 20, 2011 Council Work Session **Attach. 11**
  - d) Consideration of Annual Retreat Agenda Items
  - e) Consideration of Mutual Aid Agreement-Brunswick County Permitting for Sewer **Attach. 12**
  - f) Consideration of Adoption of the 2012 Meeting Calendar for the Council, Planning Board and Board of Adjustment Calendar **Attach. 13**
- 10. Public Comments**
- 11. Adjournment**