Town of Sunset Beach
Board of Adjustment

Meeting Minutes of August 14, 2019

DRAFT

Members Present: Chairperson Pro Tem Larry Hershoff, Bruce Hovermale, Greg Jensen, Veronika White

Members Absent: Chairperson Peter Scott

Staff Present: Todd Rademacher; Planning Director, Cindy Nelson; Board of Adjustment Secretary. Also present: Wes MacLeod; Caper Fear Council of Governments

Chairperson Pro Tem Hershoff called the meeting to order at 10:00 AM and established that a quorum was present.

Amend or Approve Agenda:

CHAIRPERSON PRO TEM HERSHOFF ENTERTAINED A MOTION TO AMEND OR APPROVE THE AGENDA. MOTION TO APPROVE AGENDA WAS MOVED BY BRUCE HOVERMALE. SECOND MADE BY VERONIKA WHITE. MOTION CARRIED UNANIMOUSLY.

The Pledge of Allegiance was recited by all in attendance.

Postponement or Withdrawal Requests: None

Consideration of Approval of Minutes:
Consideration of approval of minutes from the June 12, 2019 meeting.

CHAIRPERSON PRO TEM HERSHOFF ENTERTAINED A MOTION TO APPROVE THE PREVIOUSLY REVISED MINUTES. MOTION MOVED BY VERONIKA WHITE. SECOND WAS MADE BY BRUCE HOVERMALE. MOTION CARRIED UNANIMOUSLY.

Old Business: None

New Business:

a. Training Session with Wes MacLeod of the Cape Fear Council of Government

Wes MacLeod introduced himself to the Board of Adjustment. Wes proceeded to state that the information being presented is standard. The power point presentation consists of the procedures to follow for a Board of Adjustments in North Carolina, as well as legal considerations.

After the training session was completed, the Board expressed how helpful the training was. A good understanding of the procedures and laws for granting appeals, variances, and special uses was reviewed. Questions and answers proceeded throughout the training, as well as after it. Then, general discussion ensued. (The power point presentation has been made a part of the minutes for historical purposes).

Administrative Items: None

a. Director and Staff Comments: None

b. Board Member Comments and Request for Future Agenda Items

The next meeting will be held on October 9, 2019 at 9:00 AM.

The Board held brief discussion regarding the absence of having an ETJ Member. Creative ideas were exchanged on how to recruit an ETJ Member and an ETJ Alternate, if possible, to sit on the Board. Todd added that it is always difficult to get an ETJ Member.

Adjournment: 11:45 AM. CHAIRPERSON PRO TEM HERSHOFF ENTERTAINED A MOTION TO ADJOURN. MOTION MOVED BY VERONIKA WHITE. SECOND WAS MADE BY BRUCE HOVERMALE. MOTION CARRIED UNANIMOUSLY.

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Board of Adjustment

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Chairperson Pro Tem Larry Hershoff

Submitted by:

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Cynthia Nelson, Board of Adjustment Secretary

Note: Minutes from the June 12, 2019 meeting were approved at the August 14, 2019 meeting.