



Town of Sunset Beach  
Board of Adjustment

**Meeting Minutes of March 8, 2017**

9:00 am

**Members Present:** Chairperson Peter Scott, Leon August, Larry Hershoff, Jim Strandquist, Veronika White

**Members Absent:**

**Staff Present:** Cindy Nelson; Planning Board Secretary

Chairperson Peter Scott called the meeting to order and established that a quorum was present; and the Pledge of Allegiance was recited by all in attendance.

**Amend or Approve Agenda:** CHAIRPERSON PETER SCOTT ASKED FOR A MOTION TO APPROVE THE AGENDA. MOTION MOVED BY LARRY HERSHOFF WITH A SECOND MADE BY LEON AUGUST. MOTION WAS CARRIED UNANIMOUSLY.

**Continuation or Withdrawal Requests:** None

**Consideration of Approval of Minutes:** Consideration of approval of minutes from the December 14, 2016 Meeting.

CHAIRPERSON PETER SCOTT ASKED FOR A MOTION TO APPROVE THE MINUTES WITH CORRECTIONS. MOTION MOVED BY VERONIKA WHITE. SECOND WAS MADE BY JAMES STRANDQUIST. MOTION CARRIED UNANIMOUSLY,

**Old Business**

**Approval of the Draft Rules of Procedure for Board of Adjustment**

Chairperson Scott explained to the Board Members that the Rules of Procedure have been going through a process of consideration since 2015. The Board read through the Rules to make additional changes and corrections. After some discussion, THE CHAIRPERSON ASKED FOR A MOTION TO APPROVE THE RULES SUBJECT TO THE CHANGES MADE TODAY AND A REVIEW AT THE NEXT MEETING. MOTION MOVED BY LARRY HERSHOFF. SECOND WAS MADE BY VERONIKA WHITE. MOTION CARRIED UNANIMOUSLY.

**New Business:** None

**Administrative Items:**

A. Director and Staff Comments

The Secretary stated that there would be an April 12, 2017 Board of Adjustment Meeting.

There was some question from the Board about expiring terms, who was expiring and would those members whose terms expire in April be able to sit for the April meeting.

A MOTION WAS MADE TO EXTEND THE EXPIRING TERMS FOR VERONIKA WHITE AND JIM STRANDQUIST THROUGH APRIL OR UNTIL THE TOWN COUNCIL APPOINTED NEW BOARD OF ADJUSTMENT MEMBERS. MOTION WAS MADE BY LARRY HERSHOFF. SECOND WAS MADE BY LEAON AUGUST. MOTION CARRIED UNANIMOUSLY.

The Chairperson said he will talk with the Town Attorney to find out if these positions can be extended through April or until the Town Council appoints replacements.

b. Board Member Comments and Request for Future Agenda Items

**Adjournment:** 9:45 AM. CHAIRPERSON SCOTT ENTERAINED A MOTION TO ADJOURN. MOTION MOVED BY LARRY HERSHOFF. SECOND WAS MADE BY VERONIKA WHITE. MOTIN CARRIED UNANIMOUSLY.



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Chairperson Peter Scott

Submitted by:

Cynthia Nelson  
Cynthia Nelson, Board of Adjustment Secretary

\*\*\*Minutes from the December 14, 2016 meeting were approved at the March 8, 2017 meeting.