

*Town Council Monthly Meeting  
Town Hall Council Chambers  
November 2, 2015*

**Disposition of Directives**

**In Process:**

**1. Oyster Bay Road Closing Request**

Status:

- Received survey from Sea Trail Masters Association; Staff reviewed and requested revised survey showing existing utilities; Requested closure documents and deeds of dedication  
(Once Council accepts survey and agrees to consider road closing, process will be to send Public Hearing Notice to Beacon, mail notice to neighboring properties, post signs and hold public hearing)

**2. Storm Water Management**

Status:

- Review Town roadways to determine if poor drainage area caused by grass or landscaping above road level and results conveyed to POA's for corrective measures – Has been incorporated into the Stormwater Management Plan
- RFQ advertised; 5 firms responded; Award bid projected for November 17<sup>th</sup> Work Session

**3. Name Plaques of Carl Bazemore and Ed Gore to be placed on birdwalk benches**

Status: Kiosk and benches installed

**4. Establish Canal District**

Status: RFQ advertised with November 30<sup>th</sup> deadline

**5. Develop proposal Park Stage 2 design and cost**

Status: Stage 2 presentation November 2<sup>nd</sup>

**6. Bike Path Plan - Status: Postponed until after installation of multi-modal path and Main Street widening projects are complete.**

**7. Vision Plan**

Status: Planning Board formed committee that is working on the creation of “Gateway Corridor Overlay”; currently working on draft language for overlay district; Staff reviewing Vision Plan document to incorporate desired outcome.

**8. CAMA Land Use Plan Update – Planning Board working through update at the present time**

**9. Bike Plan Sidewalk permitting and installation cost from Roundabout to Station Trail**

Status: Plan to award bid November 2<sup>nd</sup>

**10. Develop Capital Improvements Program**

Status: Staff will continue to develop as 2016/2017 year progresses

**11. Develop Asset Replacement Schedule**

Status: Staff will continue to develop as 2016/2017 year progresses

**12. Regional Hazard Mitigation Plan**

Status: Department Heads have submitted materials and updated core sections for the first draft; regional meeting to discuss draft is currently being planned; first draft available online

**13. Develop a Three-Year Walkway Maintenance Schedule**

Status: Updating in process; Pending FEMA reimbursement from October storm event

**14. Research options for paperless Town Council Meetings**

Status: Screen installed

**15. Upgrade Technology Program**

Status: Phone system installed and server to be installed

**16. Policies/Procedures and Packages to Develop**

Status: Town Administrator

- Utilization of solar trash can advertising space – In process

**Research Items:**

**17. Town Hall Parking Issues**

Status: Seeking available land options

**18. Public Works Department Land/Space Needs**

Status: Councilman Sherrill and Councilman Williams assigned; seeking available land options.