Town of Sunset Beach
Planning Board Meeting

Meeting Minutes of November 2, 2017

Members Present: Chairperson Tom Vincenz, Greg Jensen, Noelle Kehrberg

Members Absent: Len Steiner

Staff Present: Hiram J. Marziano II; Planner, Cindy Nelson; Planning Board Secretary

Others Present: Council Person John Corbett, Dave Stuart; Real Estate Agent

Chairperson Tom Vincenz called the meeting to order at 9:00 a.m. and established that a quorum was present.

Amend or Approve Agenda: Agenda approved unanimously.

The Pledge of Allegiance was recited by all in attendance.

Public Comments: None

Consideration of Approval of Minutes: Consideration of approval of minutes from the October 5, 2017 Meeting. CHAIRPERSON VINCENZ ASKED FOR A MOTION TO APPROVE THE MINUTES. MOTION MOVED BY GREG JENSEN, WITH A SECOND MADE BY NOELLE KEHRBERG. MOTION CARRIED UNANIMOUSLY.

Old Business

The Village at Sunset MUD District Land Subdivision. Discussion Item w/Attachment.

Hiram let the Board know that the Mylar submitted for review meets current regulations, however, he added that he was not sure what the intent was for labeling purposes, is this a presentation for a future subdivision or is this just for the dedication of ponds and roads as is listed on the Mylar.

Dave Stuart, of whom submitted the Mylar for a town signature and; who is also the representative for Carolina Dreams developer/property owner, stated that the roads and ponds belong to those HOA's as per the Master Declaration for the Mixed Use District. The ponds and roads were never transferred to the Master Association.
The Planning Board completed their review, no vote was needed. Per the UDO, only a review of a subdivision is required by the Planning Board.

Hiram asked Dave Stuart to add a note on the Mylar that states that this is not a subdivision of all the tracts, it is a dedication of the roads and ponds.

New Business- None

Administrative Items

a. Director and Staff Comments

Hiram and the Board discussed canceling the December 21st Planning Board meeting given the upcoming Christmas holiday. The Board made a unanimous decision to cancel the meeting.

Hiram explained to the Board that the Town was getting new software that will electronically produce agenda's. The December 7th meeting will be the first meeting in which to test it out.

Hiram further mentioned that there will be a Public Hearing on November 21st for the Land Use Plan. If adopted on the 21st then the State will receive it for review and approval; and hopefully the Land Use Plan will be in use by January.

Chairperson Vincenz will present preliminary information for discussion for commercial parking at the next meeting under New Business.

b. Board Member Comments and Request for Future Agenda Items-None

Public Comments-None

Adjournment: 9:15 AM. CHAIRPERSON VINCENZ ASKED FOR A MOTION TO ADJOURN. MOTION MOVED BY NOELLE KEHRBERG. SECOND MADE BY GREG JENSEN. MOTION CARRIED UNANIMOUSLY.

TOWN OF SUNSET BEACH
OFFICIAL SEAL
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Town of Sunset Beach
Planning Board

Tom Vincenz, Chairperson

Submitted by:

Cynthia Nelson, Planning Board Secretary

***Minutes from the October 5, 2017 meeting were approved at the November 2, 2017 meeting.