

**SUNSET AT SUNSET**  
**MINUTES**  
**July 22, 2019**

Members Present: Carol Grace, Ron Lim, Charlie Nern, Jan McComb, Lois McClellan, Juanita Adams, Bob Donnelly, Kathleen O'Sullivan, Mary Hughes, Karen Joseph, Cindi Stephenson, Melissa Warren, Marge Gresham

Financial Update: Balance- \$27,737.07 Bills to be paid include entertainment (band and children's area), Tents, tables and chairs, rack cards (sent to printer), banner for sponsors, sponsor decals, Porta Johns, and T-shirts.

Vendor Update: As of this date, we have 91 Vendors, 13 food vendors and 17 sponsors. 6 of the sponsors will have a booth. Arbor Landing will be sending in their check as an additional sponsor and will have a booth. Golf Cart Outlet will be providing 3 golf carts for the day and will also have a booth on site.

Food Vendors: Poor Piggy's BBQ, Tasty Tee's Snack Shack (assorted foods), St. Brendan's (quesadillas, taco salad and funnel cakes), Sunset Vision( hot dogs, chips and drinks), The Dawg House Grill Too (lobster rolls, cookies, muffins, coffee). Jupiter Pies (assortment of pies and pastries), Joe's Mom's Travel Snacks (packaged gourmet nut blends), Snowie of the Carolinas (shaved ice), Donut Hut (fresh mini donuts, cotton candy, candy apples, coffee and other drinks), Dixieland Kettle Corn Company (site popped variety of kettle corn, drinks), Silver Coast Winery (wine), Sunset Slush (classic Italian Ice). Marge reported that there would be additional food vendors, but applications have not been received as of this date.

Brewery: Report that Check 6 Brewery has gone out of business. Lois was given several suggestions by other committee members and will be working to have a replacement.

Tents, tables and chairs: Tent for festival goers will be set up on Friday during the day along with the stage. Later that evening, the 30x30 tent and tables and chairs will be delivered. Lois will meet with the Fire Chief to ask for firemen to fill drums with water in the Welcome Tent area (High Market Street).

Sponsor Banner: A new banner will be necessary with the addition of new sponsors. Melissa and Karen will research the size and cost and report at next month's meeting.

Photographer: A photographer has been hired and will be on site for the day.

Signs: New signs will be made for directions to PARKING, HANDICAP DROP OFF, HANDICAP PARKING, FREE HEARING AND VISION SCREENING. Food lists will be placed on stationary signs directing festival goers to food area.

Police Officer: Because of the crossing of Sunset Blvd to get to hearing and screening trailer, it will be necessary to hire an off duty police officer (or two- each for ½ day) to assist in crossing to the trailer at South State Bank site.

Parking Volunteers: Bob has already received volunteers to assist with parking. There is still a great need for more volunteers. Contact Bob Donnelly directly at 575-5319 or donnellyr@atmc.net if you can assist. Shifts are 2 hours in length.

Town homes: Karen has contacted the President of the POA for the town homes regarding the inability of owners to come and go during the festival. A meeting is scheduled with the President.

Department of Public Works: An appointment will be made with Ray, electrician, and Dustin for committee members to meet with them

regarding electricity and water hookups. Cindi will schedule the appointments.

T-Shirt Update: Ron and Juanita were able to obtain prices from 3 possible vendors for shirts to be sold at the festival. After much discussion, the committee voted to go with Richard Dropp. The order will include 60 M, 60 L, 60 XL, 60 XXL and 36 XXXL. The colors will be coral and light blue and the brand will be Gilda. Additionally, EVENT STAFF shirts in Royal blue will be done for committee members. The unusual shirts will allow festival goers to easily find help if it is needed.

Waste Cans: Kathleen contacted Waste Industries to increase number of trash cans to 25. Additional ones are needed at the food areas.

Campaigning: Letters will be sent to all candidates that there will be NO campaigning at the festival.

Nametages: Nametags will be made for all new members on the committee.

Next Meeting: Monday, August 26, 2019 at 1:00 P.M.