

SUNSET AT SUNSET
Minutes
June 4, 2018

Members Present: Karen Joseph, Jan McComb, Carol Grace, Lois McClellan, Bob Donnelly, Carol Malm, Marge Gresham and Liaison: Charlie Nern

Finance Report: Karen reported we have \$23,411.42 currently. A \$15.00 charge was paid for new business cards to be used by committee members.

Vendor Update: As of today, we have 48 vendors and 6 sponsors. Karen met with the WOOF Enterprises representative which will be a resource for advertising. Karen and Lois attended the Paws Ability Band Fest and met with some vendors regarding Sunset at Sunset participation.

Sponsor Update: Lois, Marge and Carol will be getting together next week to set dates for having pictures made with sponsors for the BEACON to publish. Karen will be making enlarged checks for pictures with sponsors.

Food Vendor Update: Marge is still pursuing food vendors, both former and new for the food area. We currently have BBQ, chicken, shrimp, pretzels, drinks and Italian ice vendors. Charlie will be forwarding contact information for Marge to pursue.

Beer Vendor: Chex 6 Brewery from Southport has saved the date and will be sending in application and all necessary paperwork.

Waste Industries and Porta Johns: Bob has volunteered to contact both companies to bring waste containers and porta johns for the day of the festival.

Platinum Rentals: Everything is set for the tents, tables, chairs and stage. There was some discussion concerning the size of the stage with the number of band members. Bob will contact the band director to determine if a larger

(30×30) stage is needed as opposed to the 20 x 20 stage we normally rent. If necessary, Lois will contact the company to make the change.

Parking Volunteers: Bob has sent out a letter to various individuals and groups requesting volunteers to help with parking. Carol Malm showed the paperwork she has used to pass out at meetings. She has agreed to email the form to all committee members who can also pass it out to various individuals and groups.

Entertainer's Contract Update: Karen reported that the contract is being drawn up to send to Sea and Sand for their signature. 5 Star Farms(Bounce House and Climbing Wall) is also having a contract reviewed for their signature.

Rack Cards: Karen will have 1,000 Rack Cards made and they will be ready before July 1 to be distributed throughout the local communities.

Banners: A suggestion was made to have banners placed on Hwy 17 and 179 prior to the festival to draw more attention. Carol Malm will contact the SCDOT and the NCDOT to see what are the requirements/regulations before placing them.

Next Meeting: July 16, 2018 at 1 PM at Town Hall.