



STAFF REPORT

Meeting Date: 11/13/2014

Agenda Item #: 3

TO: Mayor and Town Council

FROM: Bonnie Schwerd, Finance Director

THRU: Susan Parker, Town Administrator

TITLE: **Financial Update on Town Park**

ATTACH: Capital Project Ordinance
Project Expenditures Summary by date
Summary of Expenditures by Vendor
Correspondence with Withers & Ravenel dated 10/30/2014

Summary: This report is intended to provide Town Council and community with updated financial information regarding the Town Park Capital Project.

Background: The Town of Sunset Beach established a Capital Project Ordinance for the Town Park Project on 8/5/2013 in the total amount of \$796,000. The Park's anticipated revenue sources included \$418,000 in PARTF (Parks and Recreation Trust Fund) grant monies as well as \$378,000 in fund balance to be appropriated from the Town's Future Development Fund. The appropriated expenditures included \$95,500 for Park Design, Oversight and \$690,500 for Development with an additional \$ 10,000 for contingencies.

Discussion: Since the establishment of the Capital Project Ordinance, the Town has received PARTF grant reimbursements in the amount of \$43,252.56. Staff will be submitting an additional reimbursement request to PARTF in the next week. The Town has

paid \$540,677.35 in related design and construction expenditures. The attachments herein detail these expenditures both by date and by vendor. In addition to the amounts expended since the Capital Project Ordinance was authorized, the Town incurred \$22,309.50 in design work and tree consulting expenditures prior to that time. The amount expended on the Park to date is \$562,986.85, exclusive of any amounts related to the initial land purchase. There are no outstanding invoices being held by the Town at this time; however, additional expenditures that the Town will incur to complete this project will be dependent upon the future resolution of the boardwalk materials issue and the receipt of the Major CAMA permit that has required the construction to be stalled at this time.

Town Staff has met with the Project Engineer, the construction company and the materials manufacturer to work toward resolution of the park-related construction issues. At this time, resolution of this issue has not been reached.

Fiscal/Policy Implication(s): Amounts of additional funds are yet to be determined for this project.

Legal Implication(s): Staff will continue to monitor this situation and any future legal implications will update the Council at that time.

Recommendation: For informational purposes only. No motion is required.