

**Town of Sunset Beach  
Monthly Council Work Session  
April 17, 2012**

**MINUTES**

**Members Present:** Mayor Richard Cerrato, Mayor Pro-Tem Lou DeVita, Councilman Wilson Sherrill, Councilwoman Karen Joseph, Councilman Mike Williams and Councilwoman Carol Scott.

**Members absent:** None

**Attorney & Staff Present:** Gary Parker, Town Administrator; Attorney Mike Isenberg; Sandy Wood, Chief Building Inspector; Donna Roger, Finance Director; Dustin Graham, Public Works Director; Lisa Massey, Police Chief and Lisa Anglin, Town Clerk.

Mayor Cerrato called the Work Session to order.

**Agenda Discussion**

Mayor Cerrato requested that a personnel matter be added to the Closed Session pursuant to NCGS 143-318.11 (a) (6); the Council agreed. Councilwoman Scott requested Public Comments be moved to after the Park Engineer Firm Presentations; the Council agreed. The Council added the Appointment of the Fire Chief.

**Closed Session**

MAYOR PRO-TEM DEVITA MADE A MOTION TO GO INTO CLOSED SESSION TO CONSULT WITH THE TOWN ATTORNEY PURSUANT TO NCGS 143-318.11 (a)(3) REGARDING THE INFRASTRUCTURE BONDS FOR JAGUARS LAIR AND TO HEAR A PERSONNEL MATTER PURSUANT TO NCGS 143-318.11 (a)(6). COUNCILWOMAN SCOTT SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

COUNCILMAN SHERRILL MADE A MOTION TO RETURN TO THE WORK SESSION. COUNCILWOMAN JOSEPH SECONDED THE MOTION. MAYOR CERRTO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

COUNCILWOMAN SCOTT MADE A MOTION TO RECONVENE THE WORK SESSION. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRTO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

The Council met in Closed Session for one (1) hour. No action was taken.

### **Park Engineer Firm Interviews & Presentations**

McGill Associates, Withers & Ravenel and Coastal Land Design made Park Design Process presentations to the Council. The Council held a question and answer session with each firm. The Council reached a consensus to add the Consideration to Award the Park Engineer Bid to the May 7, 2012 agenda.

### **Public Comments**

None

### **Memorial Day Service Planning**

Chief Massey provided the Council with a proposed outline of a Memorial Day Service to be held at Town Hall on May 28, 2012 at 2:00 pm. The service will include presentation of the colors by the West Brunswick High School JROTC, Pledge of Allegiance, Invocation, welcoming address and a guest speaker. The Council agreed with the outline and directed Chief Massey to continue with the arrangements.

### **Consideration of Adoption of Ordinance 130.09 Holes on the Beach Strand**

The Council reviewed the draft Ordinance and discussed regulation verbiage from other beach communities.

COUNCILWOMAN SCOTT MADE A MOTION TO ADOPT ORDINANCE 130.09 HOLES ON THE BEACH STRAND AS WRITTEN AND TO IMPOSE A \$25 CIVIL PENALTY. COUNCILMAN WILLIAMS SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

### **Appointment of the Fire Chief**

COUNCILWOMAN SCOTT MADE A MOTION TO PROMOTE AND APPOINT KEVIN DEMPSEY AS FIRE CHIEF. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

### **Shading Devices on the Beach Strand (Added by Council)**

The Council heard from Representatives from two (2) tent companies in regards to the operation and installation of tents on the Beach Strand. The Council reached a consensus to consider an ordinance during the May 7, 2012 Meeting concerning Shading Devices on the Beach Strand with the following regulations:

- Shading Devices must be at least 12' from the front dune line,
- Shading Devices are limited in size to 12' X 24' with a 6' walkway between tents,
- Shading Device tie down strings must not extend more than 2' from the supporting pole,
- No Shading Devices are allowed to block pedestrian walkways and/or emergency vehicle accesses,
- When sustained winds reach 20 mph all Shading Devices, umbrellas and like structures must be removed from the strand.

**Public Comments**

None

**Adjournment**

COUNCILWOMAN SCOTT MADE A MOTION TO ADJOURN THE APRIL 17, 2012 WORK SESSION. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR CERRATO CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

**Town of Sunset Beach**

*Richard Cerrato, Mayor*

Submitted by:

*Lisa Anglin, Town Clerk*

\*The April 17, 2012 Minutes were approved May 7, 2012.