

**Town of Sunset Beach
Monthly Council Work Session
October 18, 2011**

MINUTES

Members Present: Mayor Ronald Klein, Mayor Pro-Tem Lou DeVita, Councilman Bob Bobinski, Councilwoman Karen Joseph, Councilwoman Carol Scott, and Councilman Wilson Sherrill.

Members absent: None

Attorney & Staff Present: Gary Parker, Town Administrator; Donna Rogers, Finance Director; Dustin Graham, Public Works Department Director; Chris Barbee, Fire Chief; Lisa Massey, Police Chief; Sandy Wood, Chief Building Inspector and Lisa Anglin, Town Clerk.

Agenda Additions

Gary Parker requested the Council add the Canal Avenue litigation to the agenda. The Council agreed.

ABC Board Candidate Interviews

The Council interviewed Betty Oakes, Herbert Tinger and Leonard Steiner for the term expiration vacancy on the ABC Board.

Public Comments – Agenda Items Only

None

North Shore Drive Ext. Underground Utilities Project Discussion

Gary Parker advised that the six (6) properties on 19th Street need to be added to the Preliminary Assessment Resolution as 19th Street is also being serviced by the existing above ground utilities. The revised Preliminary Assessment Resolution will be added to the November 7, 2011 agenda for adoption. Gary Parker advised that all affected properties currently have underground service from the pole to the homes so all that remains is the placement of the main line underground and the removal of the poles. Therefore the estimate of \$22,000 (which will be adjusted by the actual cost at the completion of the project) is the preliminary amount known at this time that would be assessed to the affected property owners.

Beach Walkways and Handicap Access Discussion

The Council discussed the beach walkways and handicap accesses that are included in the 2011/2012 and the 2012/2013 budgets for repairs. The dune cross-over accesses are budgeted in 2011/2012 and the 1st Street, Gazebo and 40th Street handicap accesses are budgeted in 2012/2013. The Council also discussed the desire for the 3rd Street walkway to be handicap accessible. Staff advised that material research has been conducted which determined that wood is more cost effective and has a life span of 20 years. Staff advised that the repairs will begin in November, 2011 with completion expected in February, 2012. The Council discussed the appearance of cross bands and pickets. Staff advised that the repair estimate is approximately 25% higher with pickets which also have a higher maintenance cost. Council will visit the walkways in question and continue the discussion at the November 7, 2011 meeting.

Salary Adjustments for Certifications Discussion

The Council reviewed and discussed the list of certifications provided for inclusion in the personnel policy amendment concerning salary adjustments. This item will be placed on the November 7, 2011 agenda for a vote.

Canal Avenue Litigation

COUNCILWOMAN JOSEPH MADE A MOTION THAT THE TOWN COUNCIL HEREBY AUTHORIZES THE TOTAL PAYMENT OF \$29,200 FOR ACQUISITION OF ALL NECESSARY EASEMENTS FOR WEST CANAL AVENUE IN ORDER TO RESOLVE ALL ISSUES IN THE MCCARREL LITIGATION AND THAT THE TOWN ATTORNEY DISTRIBUTE SAID SUM TO MS. MCCARREL, MS. QUICK AND THE SUTPHINS UPON THE EXECUTION OF ALL NECESSARY DOCUMENTS AS AGREED UPON. MAYOR PRO-TEM DEVITA SECONDED THE MOTION. MAYOR KLEIN CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Public Comments

Marcus Stanaland voiced opposition to alleged past annexations by the Town.

Roll Cart Letter

The Council discussed the emails being received from the property owners concerning the roll cart letter recently mailed. Councilwoman Joseph will prepare a draft response for the Council to consider sending to all who have sent emails.

Adjournment

COUNCILMAN BOBINSKI MADE A MOTION TO ADJOURN THE OCTOBER 18, 2011 WORK SESSION. COUNCILMAN SHERRILL SECONDED THE MOTION. MAYOR KLEIN CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach

Ronald F. Klein, Mayor

Submitted by:

Lisa Anglin, Town Clerk

*The October 18, 2011 Work Session Minutes were approved November 7, 2011.